

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY  
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD  
THE ADJUTANT GENERAL'S OFFICE  
POST OFFICE BOX 5027  
JACKSON, MISSISSIPPI 39296-5027

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ANNOUNCEMENT NUMBER: 24-147

DATE: 18 Apr 24

CLOSING DATE: 02 May 24

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POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
Property Account Tech, PARA 000 LINE 00, W3, 920A

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APPOINTMENT FACTORS:

OFFICER( )

WARRANT OFFICER(X)

ENLISTED( )

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LOCATION OF POSITION:

MSARNG ELEMENT JF HQ, JACKSON, MS

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WHO MAY APPLY:

Must be a current on-board AGR in the State of MS within the grade(s) of W1 and W3 or enlisted with a certificate of eligibility.

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AREA OF CONSIDERATION: This position is open to the grades of: W1 to W3. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement along with minimum appointment requirements.

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INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category. If ASVAB scores reflected on your ERB are not current you must submit your latest ASVAB scoresheet with your application. Any applicants that do not include the new scores and do not meet the minimum score requirements will be disqualified.

**!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!!** The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(ie. down for maintenance). Any issues with your application can be directed to MSG Christopher Gurley at 601-313-6363 christopher.b.gurley.mil@army.mil or SFC Jaime Grammar at 601-313-6341 jaime.l.grammar.mil@army.mil.

1. 34-1
  2. Individual Medical Readiness Record (MEDPROS).
  3. Current certified copy of ERB/ORB
  4. DA form 5500/5501 or Ht Wt statement from current unit CDR
  5. NGB Form 23A RPAS Statement
  6. Letter from the security manager showing current status
  7. Enlisted personnel only - certificate of eligibility and/or completion of WOCS
  8. Last 3 evaluation reports
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 920A

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MINIMUM APPOINTMENT REQUIREMENTS:

1. Restricted to on board AGR
  2. Must be 920A or enlisted with certificate of eligibility only and/or completion of WOCS.
  3. Must be in compliance with FRAGO I, HQDA EXORD 161-13 Sexual Harassment/Assault Response and Prevention Program Army Stand-Down and SMOM 15-017, Screening of Title 32 Positions of Significant Trust and Authority (POSTA).
  4. Must meet the Army body fat standards IAW AR 600-9.
  5. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
  6. Must have a passing ACFT within the past 8 months, updated in DTMS.
  7. Must not be currently flagged for favorable actions
  8. Must currently hold a Secret Security Clearance.
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BRIEF JOB DESCRIPTION:

Supervise the technical aspects of property book records per AR 710-2. Ensure 100 percent property accountability is maintained, all authorized equipment is on hand, on valid requisition or redistribution order. Locate and acquire standard and nonstandard equipment and supplies through appropriate supply sources to meet unit readiness and operational requirements. Oversee/validate the small purchase program to prevent fraud, waste, and abuse. Redistribute excess equipment and process excess equipment for disposal after all redistribution efforts are met. Train, develop, and mentor supply and non-supply personnel on supply policies, processes, and procedures. Serve as the primary advisor to the command and support units on property accountability and organizational level supply matters.

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SELECTING SUPERVISOR:

CW4 David Ruffin

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CONTACT INFO:

SFC Jaime Grammar  
(Com) 601-313-6341  
(Email) jaime.l.grammar.mil@army.mil

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EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.