

MISSISSIPPI ARMY/AIR NATIONAL GUARD
AGR/TECHNICIAN/STATE EMPLOYEE VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO. 24-01 COMMAND SENIOR ENLISTED LEADER
(CSEL)
(Supervisor - The Adjutant General [TAG])

OPENING DATE: 29 May 2024
CLOSING DATE: 29 June 2024

POSITION TITLE: Joint Force Command Senior Enlisted Leader

PAY GRADE & SALARY: AGR E9 / TECH - GS - 0301 - 12

ORGANIZATION & LOCATION: Joint Force Headquarters (JFH), Jackson, MS

APPOINTMENT TYPE: TAG may appoint an CSM/CMSgt in any of the below statuses. The purpose of this announcement is to facilitate the selection and key staff appointment by TAG.

ARNG: AGR, One Time Occasional Tour (OTOT), Federal Technician, Temp Technician, State Employee
ANG: AGR (Onboard Only), Federal Technician, Temp Tech, State Employee

AREA OF CONSIDERATION: Restricted to current CSMs/CMSgts of the MSNG who have served at the O6 level or above.

MILITARY TECHNICIAN COMPATIBILITY REQUIREMENTS: If TAG selects a military technician, prior to placement for this position, TAG will assign the selectee to a compatible position as required by TPR 303. Although TAG does not use conditions of employment, such as, medical, technician compatibility, etc., to determine an applicant's eligibility to apply for a position, the applicant must meet the conditions prior to appointment into the CSEL position. Compatibility requirements are:

ARNG Military Appointment & DAOC/DMOS: Enlisted - MOS Immaterial
ANG Military Appointment & DAFSC: Enlisted - AFSC Immaterial
Minimum & Maximum Military Grade: E9

SUMMARY OF DUTIES: This position is in the Command Group of the JFH Mississippi. As a member of the JFH command staff, the CSEL advises TAG regarding all military aspects of enlisted members. The CSEL serves as the spokesperson to TAG regarding issues related to the analysis and enforcement of established policies and standards for all enlisted members. Areas managed include issues related to readiness, performance, and training of all enlisted guard members. The CSEL regularly interacts with senior

enlisted advisors of other Department of Defense (DoD) components and participates in a variety of DoD, Federal, and state level advisory councils.

SECURITY REQUIREMENTS: Selectee must have a minimum of a secret security clearance.

MEDICAL/PHYSICAL REQUIREMENTS: Selectee must maintain all medical/physical standards. Selectees entered on an OTOT order must pass an AGR entry physical prior to orders being issued.

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Boards and Supervisors fill full-time positions without discrimination based on race, color, sex, religion, national origin, politics, marital status, physical handicap, age, membership, or non-membership in any outside organization. However, the Mississippi National Guard reserves the right to enforce regulatory medical/physical requirements, age, and gender requirements to positions which are essentially military in nature or where requires military membership.

APPLICATION INSTRUCTIONS: Application packets must be emailed in pdf to shannon.c.cooley.mil@army.mil. Packets may be dropped off in person to SGM Cooley in HRO. Application packets not received by 1630 hours on the closing date of the announcement will not be considered. Incomplete packets will not be considered. The application packets should include the following:

1. Cover letter. Ensure letter includes: Email address, phone number.
2. Biographical Sketch (see attached)
3. Letter of Intent (see attached)

NOTE: Applications will not be returned to applicants. All applications will be retained for one year post CSEL selection. Applicants must retain personal copies prior to submission.

The use of official military mail envelopes or postage is prohibited. Employment applications are personal, not official military business. Faxed applications will not be considered.

Point of contact for additional information is SGM Shannon Clay Cooley at shannon.c.cooley.mil@army.mil or 601-313-6387.

BIOGRAPHICAL SKETCH

Name (last, first, MI):

Date:

SSN:

Primary MOS:

Duty MOS:

Present rank:

Date of rank:

Years of active service and BASD:

Total years of service and PEBD:

Date of birth:

Place of birth:

Marital status:

Home address:

Home telephone number:

Business telephone number:

Civilian education:

Military education:

Civilian affiliations:

Significant experience (include duty status and primary civilian occupation or AGR):



**DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS, MISSISSIPPI NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027**

29 June 2024

MEMORANDUM FOR THE ADJUTANT GENERAL OF MISSISSIPPI

SUBJECT: Consideration Command Senior Enlisted Leader (CSEL)

1. I am writing this memorandum to state my interest in being considered for
2. State specific reasons why you should be selected for the position.
3. State current and future career goals
4. POC information to include accessible email and telephone information.

FIRST MI. LAST
RANK, MSARNG
Current Position