

ARMY Army National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS, MISSISSIPPI ARMY NATIONAL GUARD
THE ADJUTANT GENERAL'S OFFICE
POST OFFICE BOX 5027
JACKSON, MISSISSIPPI 39296-5027

ANNOUNCEMENT NUMBER: 25-175

DATE: 24 Apr 25

CLOSING DATE: 08 May 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Property Book Officer, PARA 000 LINE 00, W4, 920A

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER(X) ENLISTED()

LOCATION OF POSITION:
MSARNG STAFF ELEMENT, JOINT FORCE HEADQUARTERS FLOWOOD, MS

WHO MAY APPLY:
Must be a current on-board AGR in the State of MS within the grade(s) of W1 and W4.

AREA OF CONSIDERATION: This position is open to the grades of: W1 to W4. In order to be considered for this position applicants must meet the minimum qualifications as outlined on this announcement along with minimum appointment requirements.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted "AT A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted in the documents place citing the documents missing with a short explanation necessary to certify the packet as eligible. The FTSMCS system will not allow you to go further without uploading a document in every category. If ASVAB scores reflected on your ERB are not current you must submit your latest ASVAB scoresheet with your application. Any applicants that do not include the new scores and do not meet the minimum score requirements will be disqualified.

!!!!All applicants will utilize the FTSMCS website (CAC Enabled) to apply for and submit applications!!!! The link and instructions are located at the bottom of the Careers page for Mississippi, titled FTSMCS Applicant Instructions. There will be no other avenue of submitting applications unless the system is non functional(ie. down for maintenance). Any issues with your application can be directed to MSG Christopher Gurley at 601-313-6363 christopher.b.gurley.mil@army.mil or SSG Melanie Sampson at 601-313-6345 melanie.l.sampson@army.mil.

1. Current certified SRB
2. DA form 5500/5501 or Ht Wt statement from current unit CDR
3. Letter from the security manager showing current status
4. Enlisted personnel only - certificate of eligibility and/or completion of WOCS
5. Last 3 evaluation reports

POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 920A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Restricted to on board AGR
2. Must be 920A or 92Y enlisted with certificate of eligibility only and/or completion of WOCS.
3. Must be in compliance with HQDA EXORD 193-14 Sexual Harassment/Assault Response and Prevention Program Personnel and Others in Identified Positions of Significant Trust (POSTA).
4. Must meet the Army body fat standards IAW AR 600-9.
5. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
6. Must have a passing ACFT within the past 8 months, updated in DTMS.
7. Must not be currently flagged for favorable actions
8. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
9. Must meet the security clearance requirements of the position.

BRIEF JOB DESCRIPTION:

Supervise the technical aspects of property book records per AR 710-2. Ensure 100 percent property accountability is maintained, all authorized equipment is on hand, on valid requisition or redistribution order. Locate and acquire standard and nonstandard equipment and supplies through appropriate supply sources to meet unit readiness and operational requirements. Oversee/validate the small purchase program to prevent fraud, waste, and abuse. Redistribute excess equipment and process excess equipment for disposal after all redistribution efforts are met. Train, develop, and mentor supply and non-supply personnel on supply policies, processes, and procedures. Serve as the primary advisor to the command and support units on property accountability and organizational level supply matters.

SELECTING SUPERVISOR:
CW5 David Ruffin

CONTACT INFO:
SSG Melanie Sampson
(Com) 601-313-6345
(Email) Melanie.l.sampson.mil@army.mil

EQUAL OPPORTUNITY:

The Mississippi National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.