

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #24-084-2**

OPENING DATE: 08 APR '24 CLOSING DATE: 22 APR '24 AGENCY: 5704 PIN: 108

POSITION: MANAGER (ENVIROMENTAL)

STARTING SALARY: \$45,981.00

LOCATION OF POSITION: Camp McCain Training Center, 3152 James H. Bidy Rd, Grenada, MS 39407

TELEPHONE INQUIRIES: Rhonda Cole (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to: rcole@mil.ms.gov; **Or Hand Delivered to: STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237; **Or Mailed to:** MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON THE CLOSING DATE.

***SPECIAL CONDITION:** MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.*

MINIMUM QUALIFICATIONS:

1. Master's degree from an accredited college or university in Forestry/Wildlife/Fisheries/Ecology/Biology/Science, Wildlife/Fisheries Conservation/Management, Natural Resources, or a related degree **AND** one (1) year of work experience directly related to the described duties.

OR

Bachelor's Degree from an accredited four-year college or university in the environmental, natural sciences, or natural resources discipline **AND** two years of directly related experience. **PROOF OF EDUCATION WITH COPY OF TRANSCRIPT OR DIPLOMA MUST BE SUBMITTED WITH APPLICATION:**

2. Possess a valid state driver's license and if authorized to operate a government vehicle, have the ability to obtain and maintain a U.S. Government Motor Vehicle Operator's ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

1. Develops a comprehensive timber management plan compliant with and included in the Integrated Natural Resources Management Plan (INRMP)> This plan must include shortleaf ecosystem restoration (where applicable), timber harvest plans, invasive species management, reforestation, and timber and improvement practices to include prescribed fire.
2. Ensures the integration of the National Environmental Policy Act process in the planning phase of projects and verifies and appropriate level of environmental documentation is developed.
3. Advises the Camp McCain Environmental manager and/or the state Environmental Program Manager of issues within the environmental program area.
4. Assists with the development of conservation management programs, recommends resource preservation and enhancement practices, and conservation management methods and techniques; determines methods of controlling undesirable plant wildlife and fish species.
5. Advances the implementation of natural resources management plans for Camp McCain in accordance with Sikes Act requirements.
6. Managers the prescribed fire program at Camp McCain under the oversight of the MSARNG Fire Management Officer, assists in the suppression of wildfires on the installation. And maintains a minimum certification of FFT2.
7. Performs GPS and GIS duties relating to the environmental program at Camp McCain.
8. Supervises the sale and removal of all timber and timber products at Camp McCain.
9. Operates ATVs/UTVs and other heavy equipment.
10. Performs other environmental duties as assigned.

AREA OF CONSIDERATION: OPEN COMPETITIVE

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SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age, and gender requirements to positions which are military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

RESUMES WILL NOT BE ACCEPTED. Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 05/22)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, *website: www.ng.ms.gov*; or by written/telephonic request to the Mississippi Military Department, ATTN: NGMS-SRP, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6368). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE OF APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

THE SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Military membership is desired.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.