

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #25-076**

OPENING DATE: 01 APRIL 25

CLOSING DATE: 31 DEC 25

AGENCY: 5709 PINS: 313

POSITION: Resource Protection Specialist, LE or Constable I (if BLEOST certified)

STARTING SALARY: \$32,905.97 (If BLEOST Certified-Starting Salary \$39,302.83)

LOCATION OF POSITION: 186TH Air Refueling Wing, Key Field ANG Base, 6225 M. Street, Meridian, MS 39307.

TELEPHONE INQUIRIES: Mitzy Hopson (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to: mhopson@mil.ms.gov ; **Or Hand Delivered to: STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237; **Or Mailed to:** MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON THE CLOSING DATE.

SPECIAL CONDITION: MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.

MINIMUM QUALIFICATIONS: *EMPLOYEES IN THESE POSITIONS WILL UNDERGO AN EXTENSIVE BACKGROUND, PHYSICAL EXAMINATION, AS WELL AS PRE-EMPLOYMENT AND REANDON DRUG TESTING. MEMBER MUST MAINTAIN SUITABILITY TO BEAR ARMS. THE DATA MAY BE USED AS PART OF A REVEIW PROCESS TO EVALUATE ELIGIBILITY FOR CONTINUED EMPLOYMENT.

1. High school graduate or GED.
2. Must possess twelve (12) months full-time paid experience in physical security, general security, or law enforcement. Six (6) months military service as a traditional guardsmen/reservist, after award of compatible AFSC or Army MOS, is considered equivalent to twelve (12) months full-time paid military or civilian experience.
3. Must complete and pass NACI Investigation (National Agency Check with Written Inquiries).
4. Possess a valid driver's license and if authorized to operate a government vehicle, must have the ability to obtain and maintain U.S. Government Motor Vehicle Operators ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**
5. Knowledge of basic first aid, fire prevention, safety, and radio communications procedures.
6. Never been convicted of a felony.
7. Must be at least (21) years of age.
8. Must attend and satisfactorily complete any military/civilian training/schooling that may be required.
9. Knowledge of basic first aid, fire prevention, safety and radio communications procedures.
10. Meets Mississippi Minimum Standards Board for Law Enforcement (if BLEOST certified.)
11. Must be able to work shift work as directed.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

1. Performs Security and Resource Protection duties.
2. Prepares a variety of job-related reports and documentation.
3. Controls entry and exit of personnel, vehicles and equipment through entry points to facilities and parking areas.
4. Provides visitor and crowd control on a routine and emergency basis.
5. Provides emergency response and assumes responsibility for situations.
6. Performs duties as intrusion detection equipment monitor and operates communication equipment.
7. Conducts searches of persons, vehicles and property within jurisdictional limitations and in accordance with governing directives.
8. Apprehends suspects who have violated applicable regulations and policies and provides for their detention until relieved by higher authority.
9. Qualifies annually with primary and secondary duty weapons.

AREA OF CONSIDERATION: OPEN COMPETITIVE

SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES:

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are essentially military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

RESUMES WILL NOT BE ACCEPTED. Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 05/22)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, website: www.ng.ms.gov, or by written/telephonic request to the Mississippi Military Department, ATTN: NGMS-SRP, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6368). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Military membership is desired.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND CHECK.