

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #25-090**

OPENING DATE: 14 MAY 25 CLOSING DATE: 29 MAY 25 AGENCY: 5709 PIN: TBD

POSITION: FIREFIGHTER, CREW CHIEF CRASH/RESCUE **RESTRICTED**

STARTING SALARY: \$21.00 / HR.

LOCATION OF POSITION: 186th Air Refueling Wing, 6225 M Street, Meridian, MS 39307

TELEPHONE INQUIRIES: Mitzy Hopson (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to: mhopson@mil.ms.gov ; **Or Hand Delivered to: STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237; **Or Mailed to:** MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON CLOSING DATE.

SPECIAL CONDITION: MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.

MINIMUM QUALIFICATIONS:

1. High school graduate or GED and at least three (3) years' experience as a full-time paid civilian/military firefighter, or five (5) years as a traditional guard firefighter.
2. Possess a valid state driver's license and if authorized to operate a government vehicle and have the ability to obtain and maintain a U.S. Government Motor Vehicle Operator's ID card. **PROOF OF THE DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**
3. **PROOF OF THE FOLLOWING CERTIFICATIONS MUST BE SUBMITTED WITH APPLICATION:** Hazardous Material Technician, Fire Instructor I, Fire Officer I and II, Fire Inspector I, Incident Safety Officer, Hazardous Materials Incident Commander, NREMT National Registered Emergency Medical Technician. Preferred: Rescue Tech 1 & 2.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

1. Demonstrates comprehension of and actively support department's Mission Statement and Core Values.
2. Acts as first line supervisor to the rank of Lead Firefighter and second line supervisor to the rank of Firefighter.
3. Directs Firefighters and /or Lead Firefighter driving crash/rescue vehicles to actual and potential emergencies.
4. Responsible for implementing disciplinary actions to the rank of Lead Firefighter and /or Firefighter in accordance with KFCR Core Values and State of MS Policy and Procedures Handbook.
5. Must have superior knowledge of all building construction and base layout as it pertains to the 186th ARW.
6. Must have superior working knowledge of any and all fire apparatus assigned to KFCR, inventory and how to operate and implementation of PS TRAX to accomplish this.
7. Must have superior knowledge of aircraft familiarization, both civilian and military and perform the necessary shut down procedures of assigned 186th ARW aircraft during training exercises and/or actual emergency events.
8. As assigned, ensures station duties/station maintenance are completed by assigned personnel.
9. Inspects equipment such as fire hydrants, pre-fire plans of facilities/inspections, fire extinguishers, vehicle/apparatus, tools hose tests, and /or other assigned duties.
10. Performs necessary duties to extinguish fire and rescue victims, to include operating hose lines, rescue tools, etc.
11. Assists the Training Captain with implementation of required monthly training schedules assigned by the Training Chief under the direction of the AFCEC Training Plan.
12. Responsible for ensuring the proper 1085 documentation for training and uploading the document into the proper folder.

AREA OF CONSIDERATION: **RESTRICTED**

SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

RESUMES WILL NOT BE ACCEPTED. Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 05/22)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, *website: www.ms.ng.mil*, or by written/telephonic request to the Mississippi Military Department, ATTN: NGMS-SRP, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6368). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Military membership in the Mississippi Air National Guard Fire Protection Program is desirable.

INCUMBENT IS SUBJECT TO UNCOMMON TOURS OF DUTY AND ROTATING SHIFT ASSIGNMENTS. THIS POSITION SHALL BE CONSIDERED THE OCCUPANT'S PRIMARY EMPLOYMENT. OCCUPANT MUST NOT BE INVOLVED IN ANY EXTERNAL ACTIVITIES OR OTHER EMPLOYMENT WHICH LIMITS, RESTRICTS, OR HAMPERS IN ANY WAY SHIFT ROTATION OR ASSIGNMENT.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND CHECK.