

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #26-007**

OPENING DATE: 28 JULY 25 CLOSING DATE: 11 AUG 25 AGENCY: 5709 PIN: TBD

POSITION: FIREFIGHTER, STATION CAPTIAN, CRASH/RESCUE

****RESTRICTED ON BOARD PERSONEL ONLY ****

STARTING SALARY: \$17.95

LOCATION OF POSITION: 186TH Air Refueling Wing, 6225 M. Street, Meridian, MS 39307

TELEPHONE INQUIRIES: Mitzy Hopson (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to: mhopson@mil.ms.gov ; Or Hand Delivered to: STREET ADDRESS: 1410 Riverside Drive, Jackson, MS 39202-1237; Or Mailed to: MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON CLOSING DATE.

SPECIAL CONDITION: MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.

MINIMUM QUALIFICATIONS:

1. Subsequent to job offer and job placement must meet and remain within requirements as established by NFPA Standard 1582.
2. Requires physical dexterity in climbing in and around high and tight places.
3. High school graduate or GED equivalent.
4. Possess a valid state driver's license and if authorized to operate a government vehicle, have the ability to obtain and maintain a U.S. Government Motor Vehicle Operator's ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**
5. Must obtain the following DOD Certifications accredited by International Fire Service Accreditation Congress (IFSAC) or ProBoard: Fire Officer II, Fire Instructor I, Inspector I, Hazmat IC. *Certifications Preferred: Fire Officer III, Fire Officer II, inspector II, Rescue Tech I & II.*
6. Additional requirements will be found in DODI 6055.06 and DAFI 32-2001, and local Department Management Plans.
7. Must have at least 7 years' firefighting experience.

DUTIES AND RESPONSIBILITIES:

1. Demonstrate comprehension of and actively support department's Mission Statement and Core Values.
2. Develops daily shift assignments for shift personnel.
3. Plans and executes daily schedule.
4. Maintains accountability of Shift personnel's location and readiness.
5. Fills Assistant Chief's position in his/her absence.
6. Solves reported problems with personnel, equipment, or apparatus.
7. Makes personnel movement decisions to allow for off base response.
8. Has superior knowledge of equipment, apparatuses, FDOI's and other policy and procedures.
9. Has working knowledge of computer applications such as Word, Excel, PS Trax, FES-IMS, and Dispatch.
10. Has superior knowledge of buildings on base and familiar with what operations are conducted in each building.
11. Leads attack/rescue team in the event of an aircraft or structural emergency.
12. Approves and Denies leave requests in conjunction with assistant Chief of Operations.
13. Oversees shift members' additional duties.
14. Records time and attendance for shift personnel in A/C's absence.
15. Approves Discipline brought forth by Crew Chief.
16. Supervises Crew Chief.
17. Other duties as assigned.

SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

RESUMES WILL NOT BE ACCEPTED. Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 05/22)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, *website: www.ms.ng.mil*, or by written/telephonic request to the Mississippi Military Department, ATTN: NGMS-SRP, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6368). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Military membership in the Mississippi Air National Guard Fire Protection Program is desirable.

INCUMBENT IS SUBJECT TO UNCOMMON TOURS OF DUTY AND ROTATING SHIFT ASSIGNMENTS. THIS POSITION SHALL BE CONSIDERED THE OCCUPANT'S PRIMARY EMPLOYMENT. OCCUPANT MUST NOT BE INVOLVED IN ANY EXTERNAL ACTIVITIES OR OTHER EMPLOYMENT WHICH LIMITS, RESTRICTS, OR HAMPERS IN ANY WAY SHIFT ROTATION OR ASSIGNMENT.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND CHECK.