

**MISSISSIPPI MILITARY DEPARTMENT  
STATE EMPLOYEE POSITION ANNOUNCEMENT  
ANNOUNCEMENT #26-014**

**OPENING DATE: 15 AUG 25      CLOSING DATE: 29 AUG 25      AGENCY: 5701      PIN: 846**

**POSITION: FACILITIES MAINTENANCE REPAIRER III (PLUMBER III)**

**STARTING SALARY: \$28,128.12**

**LOCATION OF POSITION:** Camp Shelby Joint Forces Training Center, 1001 Lee Ave. Bldg 6600, Camp Shelby, MS 39407  
**TELEPHONE INQUIRIES:** Mitzy Hopson (601) 313-6243 DSN: 293-6243

**APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to:** [mhopson@mil.ms.gov](mailto:mhopson@mil.ms.gov); **Or Hand Delivered to: STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237; **Or Mailed to:** MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.

**APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON CLOSING DATE.**

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***SPECIAL CONDITION: MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.***

**MINIMUM QUALIFICATIONS:**

1. High school diploma or GED equivalent. Graduation from a trade school, or technical school or a combination of equivalent education or experience to equal four (4) years is required.
2. Basic knowledge of operation and maintenance of power tools related to plumbing skills.
3. Physical condition of such nature as to permit lifting, stooping, climbing, with the ability to move and lift objects weighing up to 50 pounds.
4. Ability to understand and follow oral and written instructions pertaining to job-related duties.
5. Must possess a valid state driver's license, and if authorized to operate a Government Vehicle, have the ability to obtain and maintain a US government Motor Vehicle Operator's ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**
6. Military membership is desired but not required.

**DUTIES AND RESPONSIBILITIES:** The following are intended only as illustrations of various types of work performed in positions allocated to this occupational class. No attempt is made to be exhaustive; related, similar or other logical duties are performed as assigned.

1. Construct water supply systems from drawings prints, and oral orders.
2. Construct waste collection systems from detail, drawings, and oral orders.
3. Using prints and details install, maintain, and repair plumbing fixtures.
4. Using prints and drawings install, maintain and repair water heaters and boilers.
5. Using prints, drawings, and details, install, inspect, and maintain sprinkler and fire protection systems.
6. Flush and maintain sewer systems to include repairs to laterals and manholes.
7. Train and supervise trades helper.
8. Work with related crafts in joint projects; perform duties not normally assigned to plumbers.
9. Maintain a professional attitude and expand knowledge of new methods, materials, and procedures; be neat and well-groomed at all times
10. Operate various hand tools, power equipment, sewer cleaning machines, material handling equipment, trucks, and tractor mounted equipment needed to complete job assignments.
11. Shall review drawing, details, and prints to ensure completeness, compliance with codes and design characteristics are met.
14. Perform other duties as assigned.

**AREA OF CONSIDERATION: OPEN COMPETITIVE**

### **SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES**

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

**RESUMES WILL NOT BE ACCEPTED.** Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 08/25)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, website [www.ng.ms.gov](http://www.ng.ms.gov); or by written/telephonic request to the Mississippi Military Department, ATTN: NGMS-SRP, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6368). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE OF APPLICATIONS ARE ACCEPTABLE.**

**PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED.** Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

**APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED.** Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

**SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.**

**Military membership is desired.**

**INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.**

**MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND INVESTIGATION.**