

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #26-101**

OPENING DATE: 06 MARCH 26 CLOSING DATE: 20 MARCH 26 AGENCY: 5701 PIN: 848

POSITION: MANAGER (COMMERCIAL NETWORK TECHNICIAN)

STARTING SALARY: \$45,981.15

LOCATION OF POSITION: Camp Shelby DOIM (Hattiesburg, MS)

TELEPHONE INQUIRIES: Mitzy Hopson (601)313-6243 DSN:293-6243

APPLICATION MUST BE SUBMITTED BY: EMAIL ADDRESS (Preferred Method) to: mhopson@mil.ms.gov; **Or Hand Delivered to: STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237; **Or Mailed to:** MS Military Department, ATTN: NGMS-SRP, Post Office Box 5027, Jackson, MS 39296-5027.
APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON THE CLOSING DATE.

***SPECIAL CONDITION:** MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.*

MINIMUM QUALIFICATIONS:

1. High school graduate or GED equivalent. Must possess a minimum of four (4) years' experience in an information technology-related field (Cisco Switching and Routing experience preferred).
2. DOD 8570 IT Certification required within 1 year of employment (minimum suggested Comp TIA Security+). Security+ or higher certification will substitute for 4 years of experience or education.
3. Must possess a valid state driver's license and if authorized to operate a Government Vehicle, have the ability to obtain and maintain a US Government Motor Vehicle Operator's ID card. **PROOF OF DRIVERS' LICENSE MUST BE SUBMITTED WITH APPLICATION.**
4. Physical condition of such nature as to permit standing, stooping, and bending. Work sometimes requires heavy lifting of items weighing up to 50 pounds.

DUTIES AND RESPONSIBILITIES:

1. Technical Support: Provide technical support and expertise to maintain network infrastructure and systems across Camp Shelby and associated locations. This includes configuring, installing, troubleshooting, and repairing network devices such as Cisco routers, switches, firewalls and wireless access points in various facilities. Ensure that all network systems are functional, secure, well-maintained, and meet the needs of users.
2. AESMP (Army Enterprise Service Management: Manage tickets and workflows through the Army's automated ticketing system (AESMP). This involves creating, tracking, and resolving network-related service requests and ensuring that all support tickets are addressed in a timely manner.
3. Network Infrastructure Inventory & Management: Responsible for managing and maintaining the commercial network infrastructure inventory, ensuring proper logging, tracking, and routine maintenance of all equipment. This includes performing regular audits, managing lifecycle replacement, and coordinating with other departments to maintain availability.
4. Network configuration and Management: Oversee and maintain the commercial wireless network infrastructure. Responsible for the configuration of routing protocols, VLANs, ACLs on Cisco Devices. Monitor network performance and ensure system availability and reliability.
5. Customer Coordination: Serve as the point of contact for internal customers regarding network service. This includes coordinating planned network outages, providing status updates on service requests, and troubleshooting connectivity or performance issues that arise during daily operations.

AREA OF CONSIDERATION: OPEN COMPETITIVE AGO Form 14-R (Revised 1 Oct 14) Page 1 of 2 Pages

SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are essentially military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 05/22)**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard, website: www.ng.ms.gov, or by written/telephonic request to the Mississippi Military Department, ATTN: JFH-MS-C-HR, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6243). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE OF APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Military membership is desired.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND INVESTIGATION.