Credentialing Assistance
ArmyIgnitED.com

https://www.cool.osd.mil/army/index.htm

Credentialing Assistance (CA)

Provides Soldiers with funding for more than 2,000 credentials

Popular Certifications:

• **CompTIA Network+ and CompTIA Security+**

•**Project Management Professional (PMP)**

•**Private Pilot, Airplane Single Engine**

•**Certified Personal Trainer (NASM-CPT)**

•**Emergency Medical Technician (EMT)**

https://www.cool.osd.mil/army/index.htm

Credentialing Assistance (CA)

- **Pays up to $4,000 per fiscal year of credentialing expenses for classroom, hands-on, online/blended training, study guides, materials, textbooks, fees, exams, and/or recertification of credentials**

- Soldiers can select any credential listed in Army COOL (**NOTE:** If a credential is moved from the list prior to payment from finance, CAR will be rejected)

- Soldiers can request multiple credentials simultaneously – **not to exceed FY limit**

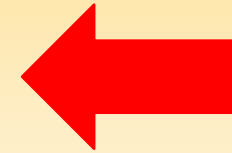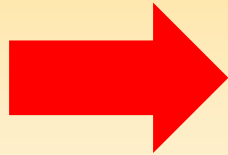- Credentials do **NOT** have to align with Soldier's MOS/AOC/ASI

Credentialing Assistance (CA)

CA$ ➡️ **$4,000** ⬅️ **TA$**

Credentialing Assistance and Tuition Assistance Combined usage shall not exceed $4,000 per fiscal year

https://www.cool.osd.mil/army/index.htm

Credentialing Assistance
ArmyIgnitED.army.mil

Can't find your credential?

Request a CA Virtual Counseling Session

https://www.cool.osd.mil/army/

Credentialing Assistance
ArmyIgnitED.army.mil

- How Do I Apply?
  - Ensure your credential is listed on Army COOL at

  https://www.cool.osd.mil/army/

  - Ensure you have an active **ArmyIgnitED.army.mil** account
  - Select your Education path (TA or CA)
  - Select Credential and vendor
  - Fill-out the pertinent course information
  - **Submit your CA request up to 90 days, but NLT 45 days prior to credential start date**
  - ACCESS AU notifies Soldier if approved/disapproved
  - **No mandatory Active Duty Service Obligation or Reserve Duty Service Obligation**
  - **End date must be a minimum of 60 days prior to ETS date**

Credentialing Assistance (CA)

- **CA Program is managed by ACAPO (Army Credentialing Assistance Program Office).** It is not managed at NGB or the state level.

- CA Requests (CAR) processed by ACAPO; it may take up to a few days prior to start date of course to receive approval notifications.

- **Within 30 days of completion, a completion certificate must be added to the ArmyIgnitED CAR.** To submit a completion certificate, create a message from your ArmyIgnitED account. **Ensure you select Credentialing Assistance as the category.** Soldiers must ensure the vendor provides a grade in the CAR.

ARMY COOL

https://www.cool.osd.mil/army/index.htm

ARMY COOL
Credentialing Opportunities On-Line

GET CERTIFIED   **EXPLORE MILITARY OCCUPATIONS**   **LEARN & DEVELOP PROFESSIONALLY**   **RESOURCES & LINKS**

WELCOME TO THE NEW COOL

ANNOUNCEMENTS
Important Information (last updated October 24, 2022)

FY23 Credentialing Assistance (CA) Important Announcement

FY23 Credentialing Assistance Requests

The Army Credentialing Assistance (CA) Program is launching the upgraded ArmyIgnitED portal on 25 October 2022! When launched, Soldiers will be able to request CA funding for Fiscal Year (FY) 2023. The web address is https://www.armyignited.army.mil/.

1. What should Soldiers do now in preparation for the CA Program?
   Soldiers should **research credentialing options and develop a plan** for the use of CA funding. Find a vendor that provides what is needed to attain the credential of choice. Request a custom quote from the vendor for the training, or exam, or books and/or materials.

2. What do Soldiers need to do once CA is live?

Close   **Popout**

Welcome to Army COOL

COOL (Credentialing Opportunities On-Line) helps Army service members find information on certifications and licenses related to their military occupation and civilian careers. COOL can also be used by Recruiters, Counselors, Credentialing Organizations and Employers.

HOW TO USE COOL   **CREDENTIALING ASSISTANCE PROGRAM**   **MOS PROPONENT FUNDED CREDENTIALS**   **USMAP APPRENTICESHIPS**

RECOMMEND CREDENTIALS

Click on Credentialing Assistance

ARMY COOL
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Close

Popout

Click on Credential Search
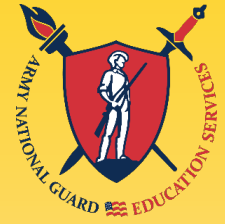
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HOW TO USE COOL   CREDENTIALING ASSISTANCE PROGRAM   MOS PROPONENT FUNDED CREDENTIALS   USMAP APPRENTICESHIPS

RECOMMEND CREDENTIALS

ArmyIgnitED

CHOOSE YOUR FUNDING METHOD

TUITION ASSISTANCE

The Army`s Tuition Assistance Program is a tailored, intuitive program which funds eligible Soldiers` college courses leading to a degree. Get started on your college education now!

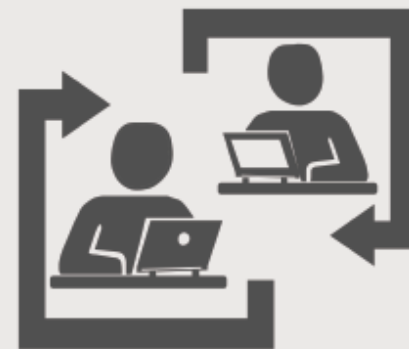**Must have ArmyIgnitED account to request CA**

CREDENTIALING ASSISTANCE

The Army`s Credentialing Assistance Program is a multi-faceted program that provides eligible Soldiers the opportunity to earn professional and technical certifications and licenses. Begin your credentialing and licensure journey today!

VIRTUAL COUNSELING CELL

Soldiers who need counseling assistance for the use of Army CA funding can now request assistance from the Army CA Virtual Counseling cell!

This cell is available to CONUS and OCONUS Soldiers and will assist Soldiers in their pursuit of Credentialing Assistance funding. Counseling sessions are available on Microsoft Teams.

Monday – Friday (except Federal Holidays)
By Appointment only.

Request a CA Virtual Counseling Session at:

https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance

Select the CONTACT AN ARMY CA COUNSELOR button and complete the requested information.

ARMYIGNITED

Phone: **(276) 231-0938**
Email: **army@bamtech.net**

Help Desk