



**DEPARTMENT OF THE ARMY**  
**MISSISSIPPI ARMY NATIONAL GUARD**  
1<sup>st</sup> ARMOR TRAINING BATTALION  
BLDG 3500 C Avenue  
Camp Shelby, MS 39407-5500

NGMS-RTI-AR

03 September 2025

MEMORANDUM FOR 19K Armor Crewman Advanced Leader Course (ALC) Phase 3 Students.

SUBJECT: Student Welcome/Information Letter

1. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:  
**Report Date is 11 November 2025**

- Course Title and Number – 171-19K30-C45 (P) ARMOR CREWMAN  
ADV LDR CRS PH 3.
- Host School – 1<sup>st</sup> ARMOR TRAINING BATTALION (RTI-MS)
- School Code – 998
- Report to Building 3701 38<sup>th</sup> Street, Camp Shelby, MS.
- Reporting Uniform – Duty uniform (OCP) or civilians.
- Emergency Phone Numbers: Nights CQ (601) 558-2924 / Daytime (601) 558- 2079

Email – ryan.m.duginski.mil@army.mil

2. The following information is provided to assist you in making the transition from your present position to that of a student at the 1<sup>st</sup> Armor Training Battalion.

**Course Scope:** Armor Crewman ALC incorporates the new Army Learning Model (ALM) supporting outcomes-based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem-solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The incorporation of ALM methods allows the Armor Crewman's training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training doctrine. The concept of visualizing training purpose and goals is applied, and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ALM initiatives are incorporated in the course through the use of VBS2 / VBS3 scenarios, Blackboard, simulation / simulator strategies, and a Field Training Exercise (FTX).

**Course Assessments:**

Land Navigation 4/5 points within 4 hours

Terrain Board hands on 70%

CCTT OPORD Exercise hands on 70%

**Course Outcomes:**

Produce an NCOES graduate that demonstrates... Understands skill level 4 Armor Crewman duties.

Sound character, intellect, creates a presence, is committed to the Army profession, and is grounded in current doctrine.

Leader presence as characterized by mental, physical, and emotional readiness / resilience.

Intellect through mastery of troop leading procedures, effective communication, and the ability to solve complex problems through creative thinking.

Tactical and technical competence (effectively employ a tank section utilizing all organic assets)

Understanding human nature and the ability to teach, coach and mentor subordinates to accomplish the mission.

Understanding of how to train a section to win and leading by example.

Understanding of Army supply discipline and accountability, Army programs and administrative systems.

19K ALC Culminating Event (TR 350-10):

AA/RC Armor Crewman ALC has redesigned the culminating event to include 107/89 hours of continuous operations for FY16 and out. The culminating event includes pre-training utilizing the CCTT for tactical leadership evaluations and a four-day FTX. This design increases adaptability, incorporates blended learning methodologies within the current resource environment, and includes comprehensive leadership evaluations in a tactical environment.

**(c) Military Appearance:** Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier's expense. You should bring sufficient funds to pay for any alterations.

**(d) Prerequisites Course:** Active Army or Reserve Component enlisted Soldiers qualified in MOS 19K. First priority will be given to SSG and SGT(P). Second priority will be given to SGTs performing in positions for which the training/education is designed. SGT and SGT(P) must have completion of Distributed Learning Course 2 (DLC2) prior to attendance of proponent technical phase(s), per ALARACT 104/2014. Soldiers must be a graduate of the Basic Leader Course (BLC). Enrolled in ATRRS, walk-ons accepted if the course is not filled to capacity. No temporary profiles unless the reason for the profile is a result of injuries sustained due to participation in Operation Enduring Freedom, Operation Iraqi Freedom, Operation New Dawn, and Operation Inherent Resolve (OEF /OIF / OND / OIR) and operations that fall under the Global War on Terror (GWOT), now Overseas Contingency Operations (OCO). Soldiers must arrive at the Advanced Leader

Course (ALC) with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / OND / OIR / GWOT / OCO. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles. TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development.

- (e) Soldiers with temporary profiles that prevent them from completing any course requirements will be denied enrollment into the course.
- (f) All Soldiers must have a current Periodic Health Assessment (PHA) on file.
- (g) Individuals 40 years of age and older must be medically cleared before they can be enrolled in the ALC. Individuals must have in their possession a completed Pre-execution Checklist (dated July 2009) with the physical date from the SF 88 or DD Form 2808 annotated to include the Cardiovascular Screening. Soldiers arriving to school that do not meet this standard will be denied enrollment.
- (h) **Equipment/Uniform Requirements:** See Enclosure 1. The Operational Camo Pattern (OCP) is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel.

**Contraband:** Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.

**Transportation:** *Students using commercial transportation must coordinate with this unit for transportation to Camp Shelby prior to their travel date.* Coordination can be made by calling (307) 761-3373 during duty hours Monday through Friday. Government transportation will be provided for students arriving by commercial transportation (air or bus) either at GULFPORT or HATTIESBURG or the Hattiesburg Bus Station from 0800-1500 on the report date. **After 1500 sm's will be responsible for getting to Camp Shelby and checking in with CQ.** Students driving military vehicles must bring a government credit card. All students should ensure that round trip accommodations are scheduled before departing their duty station. Commercial lodging incurred during travel will be at the student's own expense if lodging is more than 60 miles from Camp Shelby.

- (i) **DTS Information:** Rooms and Meals are provided at no cost to the soldier while attending the course. If traveling commercial air into Gulfport-Biloxi International or Hattiesburg -Laurel Regional Airport, a rental car is recommended. The classroom is approximately 2.5 miles from the barracks.

- e) **Orders, Requirements and Other Documents:** Your state is responsible for providing orders placing you on duty. Students are responsible for ensuring that their orders are correct and that they bring 5 copies. If orders are incorrect, students need to inform their units immediately. Student must meet all requirements outlined in the DA Pam 611-21, dated 31 March 1999 for the 19K MOS (Page 268. Section 10-75, Subparagraph b –Physical demands rating and qualifications for initial award of MOS).
- (1) A physical demands rating of very heavy.
  - (2) PULHES rating of 111121.
  - (3) Correctable vision of 20/20 in one eye and 20/100 in the other eye.
  - (4) Normal color vision.
  - (5) Maximum height of 6 feet and 1 inch (73 inches).
  - (6) Minimum score of 87 in aptitude area of CO.
  - (7) Highest rank for the course is SFC /E7 or approved waiver for any higher ranks.
- Additional documentation: Current Pre-Execution Check List as found on the TASS website: ([www.tass.monroe.army.mil](http://www.tass.monroe.army.mil)), Certificate of completion from SSD2 or ALC CC DA Form 1059, valid state driver's license, any waivers you may require and any profiles you have. Also, make sure you have a valid Military ID Card.
- f) **Pay:** Your unit will initiate request for pay (including travel) upon completion of the course. You will not be paid here at the school.
- g) **Laundry Services/Post Exchange:** A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A Post Exchange is available for uniform and personal item purchases. Students should bring approximately \$100 to support unforeseen expenses.
- h) **Location:** Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: South and East Gates are open 24 hours a day North Gate is open 0600-1800.
- i) **Reporting In:** Report to Bldg. 3701 38<sup>th</sup> Ave prior to 1500. In the event of an unforeseen/uncontrollable circumstance that may cause a delay, immediately contact 1<sup>st</sup> ATB staff at (307) 761-3373 or (601) 405-6154. Below is a link for Google Maps that will allow you to type your location in for precise directions to our facility.

[1st Armor Training Battalion](#)

j) **Address/POC Names and Phone Numbers:**

1<sup>st</sup> ARMOR TRAINING BATTALION

ATTN: (Your Rank and Name)

19K30 ALC

BLDG. 3500 AVE C

CAMP SHELBY, MS 39407-5500

Chief Instructor – (601) 558-2900 or DSN: 286-2900

Course Manager – (307) 761-3373 or DSN: 286-2079

k) **YOU MUST HAVE A VALID CAC UPON ARRIVAL.**

3. Students need to know the following information about their unit for in-processing and out-processing to ensure that their paperwork is processed correctly:

UNIT NAME

UNIT UIC

UNIT ADDRESS

UNIT PHONE NUMBER

UNIT CITY

UNIT ZIP CODE

4. Upon receipt of this letter, please contact one of the above-mentioned names via e-mail or phone call.

5. What are your perceived requirements/expectations for this course? Send expectations to

timothy.c.overby.mil@army.mil

## **19K30 ALC Clothing/Equipment List**

### **A. Clothing**

- |                                            |           |
|--------------------------------------------|-----------|
| (1) Boots, Suede                           | 2pr _____ |
| (2) Belt, tan w/buckle                     | 1ea _____ |
| (3) Socks, cushion sole                    | 6pr _____ |
| (4) OCP w/patches & insignia               | 4pr _____ |
| (5) OCP cap & Beret                        | 1ea _____ |
| (6) Tan 411 undershirt                     | 6ea _____ |
| (7) PFU w/running shoes (summer/winter)    | 1ea _____ |
| (8) Field jacket (optional)                | 1ea _____ |
| (9) ASU/AGSU (Complete)                    | 1ea _____ |
| (10) Gloves, black (required all weather)  | 1pr _____ |
| (11) Civilian clothing (for off duty/pass) | 1ea _____ |

### **B. Personal Care Items**

- |                                 |           |
|---------------------------------|-----------|
| (1) Laundry bag (optional)      | 1ea _____ |
| (2) Towel & washcloth           | 4ea _____ |
| (3) Shower shoes                | 1pr _____ |
| (4) Personal hygiene kit        | 1ea _____ |
| (5) Polishing equipment (shoes) | 1ea _____ |
| (6) Sewing kit (optional)       | 1ea _____ |
| (7) Clothes hangers (optional)  | 9ea _____ |
| (8) Pad lock (optional)         | 2ea _____ |

### **C. Classroom Materials**

- |                                  |           |
|----------------------------------|-----------|
| (1) Pencils (No. 2)              | 2ea _____ |
| (2) Pen, black ink               | 2ea _____ |
| (3) Notepad                      | 1ea _____ |
| (4) Highlighter (any color)      | 1ea _____ |
| (5) Pocket calculator (optional) | 1ea _____ |

### **D. TA-50/Organization Equipment**

- |                                 |           |
|---------------------------------|-----------|
| (1) Wet weather gear (optional) | 1ea _____ |
| (2) Sleep System (optional)     | 1ea _____ |
| (3) Lensatic Compass (optional) | 1ea _____ |
| (4) CVC                         | 1ea _____ |
| (5) LBE w/canteens              | 1ea _____ |
| (6) ACH / Kevlar                | 1ea _____ |

We have a limited supply of these items so try to get it from your unit.

