



**DEPARTMENT OF THE ARMY
MISSISSIPPI ARMY NATIONAL GUARD
1st ARMOR TRAINING BATTALION
BLDG 3500 C Avenue
Camp Shelby, MS 39407-5500**

JFH-MS-RTI-AR

05 January 2018

MEMORANDUM FOR 19D Cavalry Scout Advanced Leader Course (ALC) Phase 1

Students. SUBJECT: Student Information Letter

1. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

- Course Title and Number – 171-19D30-C45 CAVALRY SCOUT ADV LDR PHASE 1
 - Host School – 1st ARMOR TRAINING BATTALION (RTI-MS).
 - School Code – 998.
 - Report to Building 3500 Room 110 Avenue “C” next to the Contract Dining Facility.
 - Reporting Uniform – Army Physical Fitness Uniform (PFU).
 - Emergency Phone Numbers: Nights CQ (601) 558-2167 / Daytime (601) 558-2900/(601) 558-2392 or (601) 319-9778/(662) 419-7783

2. The following information is provided to assist you in making the transition from your present position to that of a student at the 1st Armor Training Battalion.

- a. **Course Scope:** Cavalry Scout ALC uses the Army Learning Model (ALM) that integrates 21st Century Soldier Competencies into the learning environment led by facilitators who engage learners in current doctrine that develops innovative, agile leaders whose graduates have the ability to win in a complex world.
- b. **Military Appearance:** Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier’s expense. You should bring sufficient funds to pay for any alterations.
- c. **Prerequisites Course:**
 - Active Component (AC) or Reserve Component (RC) enlisted Soldiers qualified in MOS 19D.
 - All Soldiers must have completion of Structured Self Development 2 (SSD 2) prior to attendance of proponent technical phase(s), per ALARACT 126/2014.
 - Soldiers must be a graduate of the Warrior Leader Course (WLC) / Basic Leader Course (BLC).
 - Enrolled in ATRRS,



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- No temporary profiles. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles.
 - TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander.
 - Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development.
 - Soldiers who reach the age of 40 prior to arrival at NCOES will bring their Cardiovascular Screening Program (CVSP) received in conjunction with their last periodic physical examination per AR 40-501, para 8-25.
 - Soldiers over 40 arriving at school that has not had a periodical physical in the past 5 years will be denied enrollment.
 - RC Soldiers should complete the Post Reservation Checklist in ATRRS.
- d. **APFT and Height/Weight:** Successful completion of the APFT and height and weight screening are mandatory for course graduation. For PME courses with multiple phases, the initial APFT and height and weight screening will be administered during the first phase of the resident course. One APFT retest and/or height and weight screening is allowed and will be administered no earlier than 7 and no later than 24 days. All subsequent failures of the APFT and/or height and weight standards will result in the removal from the course. Additionally, any Student who receives a temporary profile after failing the initial APFT, which hinders the administration of any retest (APFT and/or height and weight), will be removed from the course.
- e. **Physical Health:** Students reporting to school with a temporary profile that prevents full participation in the course are not eligible to attend. Any student on medication must bring a 15 day supply. All Soldiers must have a current Periodic Health Assessment (PHA) on file. Individuals 40 years of age and older must be medically cleared before they can be enrolled in the ALC. Individuals must have in their possession a completed Pre-execution Checklist (dated July 2009) with the physical date from the SF 88 or DD Form 2808 annotated to include the Cardiovascular Screening. Soldiers arriving to school that do not meet this standard will be denied enrollment.



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- f. **Equipment/Uniform Requirements:** See Enclosure 1. Army Combat Uniform (ACU) is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel.
- g. **Contraband:** Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.
- h. **Transportation:** *Students using commercial transportation must coordinate with this unit for transportation to Cp Shelby prior to their travel date.* Coordination can be made by calling (601) 558-2900/ (601) 558-2392 or (601) 319-9778/(662) 419-7783 during duty hours Monday through Friday. Government transportation will be provided for students arriving by commercial transportation (air or bus) either at GULFPORT or HATTIESBURG-LAURAL AIRPORT or the Hattiesburg Bus Station by calling (601) 558-2900/(601) 558-2392 or (601) 319-9778/(662) 419-7783 upon arrival. Students driving military vehicles should bring a government credit card. All students should ensure that round trip accommodations are scheduled before departing their duty station. Commercial lodging incurred during travel will be at the students own expense if lodging is more than 60 miles from Cp Shelby.
- i. **Orders, Requirements and Other Documents:** Your state is responsible for providing orders placing you on duty. Students are responsible for insuring that their orders are correct and that they bring 2 copies. If orders are incorrect, students need to inform their units immediately. Student must meet all requirements outlined in the DA Pam 611-21, dated 31 March 1999 for the 19D MOS (Page 268, Section 10-75, Subparagraph b – Physical demands rating and qualifications for initial award of MOS).
- (1) A physical demands rating of very heavy.
 - (2) PULHES rating of 111121.
 - (3) Correctable vision of 20/20 in one eye and 20/100 in the other eye.
 - (4) Normal color vision.
 - (5) Minimum score of 87 in aptitude area of CO.
 - (6) Highest rank for the course is SFC /E7 or approved waiver for any higher ranks.
- Additional documentation: Current Pre-Execution Check List as found on the website: (<http://www.tradoc.army.mil/tpubs/TRADOCForms/tf350-18-2-R-E.pdf>) , Certificate of completion of SSD 2 when in processing for Phase 1, valid state driver's license, any waivers you may require and any profiles you have. Also, make sure you have a valid Military ID Card.
- j. **Pay:** Your unit will initiate request for pay (including travel) upon completion of the course. You will not be paid here at the school.



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- k. **Laundry Services/Post Exchange:** A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A post Exchange is available for uniform and personal item purchases. Students should bring approximately \$200 to support unforeseen expenses.
- l. **Location:** Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: South Gate and East Gate are open 24 hours a day, North Gate is open for 2 hours in the morning (0600-0800) and two hours in the afternoon (1500-1700)
- m. **Reporting In:** If you arrive at Cp Shelby on Friday before the start date, report to Building 3500 room 110 for information about being lodged for the night. If after 1600 hours see the CQ officer, there will be instructions as to where you will stay and linen will be provided to you for the night.
- n. **Address/POC Names and Phone Numbers:**
1st ARMOR TRAINING BATTALION
ATTN: (Your Rank and Name)
19D30 ALC
BLDG. 3500 AVE C
CAMP SHELBY, MS 39407-5500
- Chief Instructor – (601) 558-2900 or DSN: 286-2900
Course Manager – (601) 558-2392 or DSN: 286-2392
Cell (601) 319-9778

o. YOU MUST HAVE AN ACTIVE AKO ACCOUNT, WITH AN ACTIVE USER NAME & USER PASSWORD AND HAVE ACESSESS TO YOUR ACCOUNT USING YOUR CAC CARD

3. Students need to know the following information about their unit for inprocessing and out processing to insure that their paperwork is processed correctly:

UNIT NAME
UNIT UIC
UNIT ADDRESS
UNIT PHONE NUMBER
UNIT CITY
UNIT ZIP CODE



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4. Upon receipt of this letter, please contact one of the above mentioned names via e-mail or phone call.

5. For additional information about the course, you may visit:
<http://ms.ng.mil/resources/rti/1statb/Pages/default.aspx>

19D30 ALC Required Clothing/Equipment List

A. Clothing

- | | |
|--|-----------|
| (1) Boots, Suede | 2pr____ |
| (2) Belt, tan w/buckle | 1ea____ |
| (3) Socks, cushion sole | 6pr____ |
| (4) ACU/OCP w/patches & insignia | 4pr____ |
| (5) ACU/OCP cap | 1ea____ |
| (6) Tan/Green undershirt | 6ea____ |
| (7) IPFU w/running shoes (summer/winter) | 1ea____ |
| (8) Field jacket (Seasonal) | 1ea____ |
| (9) Fleece (Seasonal) | 1ea____ |
| (10) ASU Complete | 1ea____ |
| (11) Gloves, black (Seasonal) | 1pr____ |
| (12) Civilian clothing (off duty) | 3sets____ |

B. Personal Care Items

- | | |
|----------------------------|---------|
| (1) Laundry bag (OD) | 1ea____ |
| (2) Towel & washcloth | 4ea____ |
| (3) Shower shoes | 1pr____ |
| (4) Personal hygiene kit | 1ea____ |
| (5) Brush (boots) | 1ea____ |
| (6) Sewing kit (optional) | 1ea____ |
| (7) Clothes hangers (wire) | 9ea____ |

C. Classroom Materials

- | | |
|--------------------------------|---------|
| (1) Pencils (No. 2) | 2ea____ |
| (2) Mechanical Pencils (0.5mm) | 2ea____ |
| (3) Pen, black ink | 5ea____ |
| (4) Map Pen Set | 1ea____ |



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|----------------------------------|----------|
| (5) Notepad | 1ea_____ |
| (6) Highlighter (any color) | 1ea_____ |
| (7) Pocket calculator (optional) | 1ea_____ |

D. TA-50/Organization Equipment

- (1) Wet weather gear (suit and/or poncho)
- (2) ACH
- (3) LCE / LBE / etc.
- (4) Sleep System (sleeping bag)
- (5) Flash Light (Red Lens)
- (6) Ruck Sack or 3-Day Pack
- (7) Lensatic Compass
- (8) Hydration system (Camelbak or Canteens)

If you are short any of these items, you need to contact you unit immediately.