



Department of the Army
MISSISSIPPI ARMY NATIONAL GUARD
2nd INFANTRY TRAINING BATTALION, 154th (RTI)
3500 AVENUE C
CAMP SHELBY, MS 39407-5500

REPLY TO ATTENTION OF

JFH-MS-RTI-IN

MEMORANDUM FOR **11B30 ALC PH 1(VL) and PH 2 Resident Students**, Class **000-00**

SUBJECT: Student Information Letter

1. The following information is provided to assist you in preparing for your stay with us as a student in the 2nd Infantry Training Battalion.

2. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

- | | | |
|----|--|--------------------------------------|
| A. | Course Title and Number | 11B30 ALC |
| B. | Class Number | 000-00 |
| C. | Course Dates (PH 1 Virtual Learning) | 00000000 THRU 00000000 |
| D. | Course Dates (PH 2 Resident) | 00000000 THRU 00000000 |
| E. | Host School | 154 th RTI-MS |
| F. | School Code | 998 |
| G. | Report to | Building 3575. |
| H. | Report Time/Date (PH 1 Virtual Learning) | NLT 0800 hrs 00000000 |
| I. | Report Time/Date (PH 2 Resident) | NLT 1600 hrs 00000000 |
| J. | Reporting Uniform | Army Physical Fitness Uniform (PFU). |
| K. | Graduation Time / Date | 1300 hrs/ 00000000 |

3. Contact Information:

Course Manager:	SFC Padgett	(601) 558-2119
Operations NCO:	SFC Alcalá	(601) 558-2907
BN Quality Assurance:	SFC Dillon	(601) 558-2166
Chief Instructor:	MSG Graham	(601) 558-2308
Fax :		(601) 558-2502
DSN for Cp Shelby:		(286)

4. Course Scope:

Phase 1 is virtual learning (VL) and must be completed before coming to PH 2. THE VL COURSE IS DONE FROM YOUR HOME OR UNITS LOCATION, YOU DO NOT HAVE TO REPORT TO CAMP SHELBY RTI FOR THE VL PORTION. The VL course is mandatory, and you must attend all the training events to be marked as complete for this phase. It is very important that you have a working computer with microphone and webcam, Microsoft TEAMS, and a stable internet connection. All class times are published in Central Standard Time, so it is important that you are at your computer and ready in OCP uniform. If you are in a Reserve status, you will be added to TEAMS 3 days prior to the course start date. You will be notified by an instructor once you are accepted. If you have questions please reach out to the POCs listed below.

Training includes: Map Reading / Land Navigation Examination; Army Standards and Training; Build Trust in Teams; Coaching Counseling and Mentorship; Contemporary Issues; Military Briefing; Mission Orders and the Military Decision Making Process; Persuasive Essay; Research and Case Studies; Talent Management; NCOER; The Army leader Training Management; The Army's Maintenance Program; Range Operations; Combat Orders; Forward Observer Procedures; Machine Gun Employment; Engage Targets with Machine Guns (M240B); Marksmanship week; Infantry Battle Drills; Introduction to Army Operation; Patrolling; Large Scale Combat Operations; Troop Leading Procedures; Graphics; Offensive Operations; Defensive Operations.

Purpose: The Infantryman Advanced Leader Course is a branch specific course that provides NCO's selected for attendance with progressive and sequential leader, technical, and tactical training relevant to the duties, responsibilities, and missions they will perform in operational units after graduation. Training builds on experience gained in previous training and operational assignments.

5. Military Appearance:

Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier's expense. Students should bring sufficient funds to pay for any alterations.

6. Army Combat Fitness Test / Height and Weight: Students will be screened on day one of the course. One re-screening is allowed which will be administered no earlier than seven days after the initial failure to meet body fat standards and the student's Brigade CSM or equivalent will be notified. IAW AR 600-9, students may be re-screened at any time during the course. Soldiers who subsequently fail to meet height and weight standards will be removed from the course and will not be eligible to enroll in any PME course for 6 months after dismissal.

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As of 1 October 2022 the Army Combat Fitness Test (ACFT) will be conducted as the physical fitness test on day three of the course. ACFT data (to include a Soldier's score or whether a Soldier passes or fails) will be input into the DTMS system.

7. Physical Fitness Training:

Physical fitness training is an integral part of the course. The PT uniform will be the Army PT uniform (APFU). Physical training will be conducted a minimum of three (3) times per week.

8. Physical Health:

A. Students reporting with a profile that prevents full participation (i.e. physical fitness training) in the course will be denied enrollment and returned to their units.

B. AA and AGR Soldiers with a permanent designator of P3 (one or more medical conditions that require significant limitation of military duty) or P4 (one or more medical condition of such severity as to drastically limit military duty) in their physical profile, must include a copy of the complete results of their MOS Medical Retention Board (MMRB) (includes DA Form 3349) when reporting for school IAW AR 350-1.

C. TPU (Battle Assembly)/traditional Soldiers with a permanent designator of P3 or P4 in their physical profile, as a minimum, must include a copy of the DA Form 3349 (MMRB results are pending) or the completed MMRB, if accomplished. Soldiers who have been awarded medical limitations by a MMRB or similar medical authority (IAW AR 40-501, chap 9), and allowed to retain their occupational classification will be eligible to attend appropriate courses and train within the limits of their profile, provided they can meet all course graduation requirements.

D. Any student on medications must bring a 30-day supply.

9. Equipment/Uniform Requirements:

See Enclosure. The Army Combat Uniform (ACU) w/Patrol Cap is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel. **ASU/AGSU dress uniform is required in the course.**

10. Contraband:

Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.

11. Transportation:

Students using commercial transportation must coordinate with this unit for transportation to Camp Shelby prior to their travel date.

A. Coordination can be made by calling:

(601) 558-2166 / 2907 / 2123 during duty hours Monday through Friday or by email at christopher.l.alcala.mil@army.mil, or clinton.d.dillon.mil@army.mil.

B. Students driving military vehicles should bring a government credit card.

C. All students should ensure that round trip accommodations are scheduled before departing their duty station.

D. Commercial lodging incurred during travel will be at the students own expense if lodging is less than 60 miles from Camp Shelby.

E. Air Travel via Gulfport (GPT) or Laurel/Hattiesburg (H/L)

F. Billeting is located on the RTI campus. However, post amenities (gym, PX, pool, museum, and food trucks) are approximately 1.5 miles away. There is no post transportation system in operation. A rental car is recommended to avoid inclement and unpredictable weather. The rental vehicle will be at cost to your unit. The RTI will NOT reimburse you for a rental.

12. Orders, Requirements and Other Documents:

A. Your state is responsible for providing orders placing you on duty.

B. Students are responsible for insuring that their orders are correct and that they bring 2 copies. If orders are incorrect, students need to inform their units immediately.

C. Only SSG and promotable SGT's will attend. Completed BLC or equivalent course unless promoted prior to linkage to promotion. **Students must bring a copy of SSD 2 certificate and copies of their orders, 1610, or DA Form 4187 to complete inprocessing.** Students that are missing any paperwork will have no more than 72hrs. to produce the missing documents or they will be released from the course.

D. No temporary profiles unless reason for profile is a result of injuries sustained due to participation in OEF / OIF /GWOT. Students must arrive with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / GWOT.

E. DA Form 3349 signed by commander for permanent profiles.

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F. Students must meet requirements outlined in AR 350-1, Army Training and Leader Development. **Students, in a "Wait" status, and all active duty soldiers must have a Pre-execution checklist**, which can be found at <http://www.tradoc.army.mil/tpubs/TRADOCForms.htm>, completed and signed by commander. Students need a **valid CAC Card, and an ACTIVE AKO ACCOUNT**.

13. Pay:

Your unit will initiate request for pay (including travel) upon completion of the course.

14. Laundry Services/Post Exchange:

A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A Post Exchange is available for uniform and personal item purchases. Students should bring approximately \$100 to support unforeseen expenses.

15. Location:

Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: North Gate 0600-1800 every day and the South Gate is open 24 hours a day.

16. Reporting in:

If you arrive after 1600 hours there will be instructions left at the CQ office in Bldg 3500. Contact Operations (601-558-2123) prior to arrival in order to make arrangements to be picked up at the airport or Hattiesburg bus station. Before you call, be sure to have your itinerary available in order to provide the operations cell with all of your flight/bus information. Students will be picked up at Gulfport and Laurel/Hattiesburg Airports on official travel day ONLY. Transportation or housing will NOT be provided for early arrivals. Personnel flying into Jackson or New Orleans airport will be required to provide their own transportation to and from the airport. Students traveling by POV must provide a valid driver's license, insurance, and registration papers to obtain a temporary vehicle pass for Camp Shelby. Transportation and housing will only be available on the course start date, contact the Operations NCO or Course Manager to make arrangements for Transportation.

17. Lodging:

Students are required to stay in the pay billets at no cost to the soldier. Linen will be provided; towels/washcloths will not.

18. Address: HQ, 154th RTI
 ATTN: (SFC Padgett, Marcus)
 11B30 ALC class # 000-00
 BLDG. 3575 AVE "C"
 CAMP SHELBY, MS 39407-5500

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19. A strip map of Camp Shelby is provided as Enclosure 3.

Beau J. Graham
MSG, MSARNG
Chief Instructor, IN

Enclosures:

1. Equipment List
2. Strip Map

ENCLOSURE 1

11B30 ALC REQUIRED CLOTHING AND EQUIPMENT LIST

The items listed below are the minimum required for the course. Additional clothing items are strongly recommended.

Item	QTY
Army Service Uniform (Complete, REQUIRED)	
Army Combat Uniform	x4
APFT Uniform	x2
Patrol Cap /w Rank and Name Tape	x2
Patches/name tapes	1 complete set
US ARMY Name Tape	
Name Tape	
Rank	
Unit patch (with appropriate tabs)	
US Flag (no IR or subdued flags)	
Undershirt/t-shirt (tan)	x4
Drawers	x4
Socks (black or green)	x4
Rigger Belt	x2
Gloves	x1
Boots combat Tan	x1
ID Card	x1
ID Tags	x1
Wrist watch	x1
Personal knife, utility tool	x1
Chapstick	x1

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Eye protection x1
Notebook and pen x1
Combat Ear Plugs w/case x1
Towels x2
Washcloth x2

Combat Equipment

100 oz Hydration system	x1	Compass	x1
Fighting Load Carrier	x1	Protractor	x1
30 round magazine pouch	x3	Map pins	x1
Individual First Aid Kit (IIFAK)	x1	30 rnd mag	x3
Ballistic Knee/Elbow Pads	x1 set		
5.56mm Magazine (6 ea)	x6		
1QT Canteen	x2		
Sim grenade and Pouch	x2		
MOLLE Ruck	x1		
Wet Weather Bag	x1		
Wet Weather top/bottom	x1 each		
Poncho	x1		
Green Sleeping Bag	x1		
Bivy Cover	x1		
Poncho Liner	x1		
Air Mattress	x1		
Hygiene Kit	x1		
Weapon Cleaning Kit	x1		
E-tool with carrier	x1		
Advanced Combat Helmet (ACH)	x1		
Helmet Cover w/camouflage cover band	x1		

The following additional/optional items are highly recommended to bring to the course.

Shower Shoes	Personal Linen
Lip Balm	Cash but no more than \$ 100.00
Sunscreen	Laundry Detergent
Hand Sanitizer	Index Cards
Moleskin	Waterproof Ziplock Bags
Foot Powder	Washcloth
Flashlight w/batteries	Towels
Leatherman Type Tool	Headlamp
Laundry Bag (mesh or green)	

If you are short any of the required items, you need to contact your unit immediately.

IMPORTANT

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YOU MUST HAVE AN ACTIVE WEB MAIL ACCOUNT USER NAME, USER PASSWORD AND CAN ACESSESS YOUR ACCOUNT USING YOUR CAC CARD. PLEASE KNOW YOUR CAC CARD PIN NUMBER.

ENCLOSURE 3

REPORT TO BUILDING 3575

