



Department of the Army
MISSISSIPPI ARMY NATIONAL GUARD
2nd INFANTRY TRAINING BATTALION, 154th (RTI)
3500 AVENUE C
CAMP SHELBY, MS 39407-5500

REPLY TO ATTENTION OF

JFH-MS-RTI-IN

MEMORANDUM FOR **11C30 ALC Ph 1 Virtual Learning and Ph 2 & 3 Resident Students, Class 000-00**

SUBJECT: Student Information Letter

1. The following information is provided to assist you in preparing for your stay with us as a student in the 2nd Infantry Training Battalion.

2. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

- | | | |
|----|--------------------------------------|---------------------------------------|
| A. | Course Title and Number | 11C30 ALC |
| B. | Class Number | 000-00 |
| C. | Course Dates (PH 1 Virtual Learning) | 00000000 THRU 00000000 |
| D. | Course Dates (PH 2 Resident) | 00000000 THRU 00000000 |
| E. | Course Dates (PH 3 Resident) | 00000000 THRU 00000000 |
| F. | Host School | 154 th RTI-MS |
| G. | School Code | 998 |
| H. | Report to | Building 3575. |
| I. | Report Time/Date VL | 0800hrs 00000000 (ONLINE) |
| J. | Reprot Time/Date RES | 0900-1600HRS. 00000000 |
| K. | Reporting Uniform | Army Physical Fitness Uniform (APFU). |
| L. | Graduation Time / Date | TBD/ 00000000 |

3. Contact Information:

Course Manager: SSG Jones (601) 558-2123/ Cell (601) 549-0306

Operations NCO: SFC Alcalá (601) 558-2907

BN Quality Assurance: SFC Dillon (601) 558-2166

Chief Instructor: MSG Graham (601) 558-2308

Fax : (601) 558-2502

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DSN for Cp Shelby: (286)

Nights: 1700hrs-0800 CQ (601) 558-2167

4. Course Scope:

Phase 1 is virtual learning (VL) and must be completed before coming to PH 2. THE VL COURSE IS DONE FROM YOUR HOME OR UNITS LOCATION, YOU DO NOT HAVE TO REPORT TO CAMP SHELBY RTI for the VL PORTION. The VL course is mandatory, and you must attend all the training events to be marked as complete for this phase. It is very important that you have a working computer with microphone and webcam, Microsoft TEAMS, and a stable internet connection. All class times are published in Central Standard Time, so it is important that you are at your computer and ready in OCP uniform. Log on the the following link and request to be accepted to our MS TEAMS page. You will be notified by an instructor once you are accepted. If you have questions please reach out to the POCs listed below.

<https://dod.teams.microsoft.us/l/channel/19%3adod%3aee1dce6bf79d47099142d3a8ce534f22%40thredad.tacv2/LEARNERS?groupId=9fc7d8f2-ed75-43b0-af93-47901a8bdb4d&tenantId=fae6d70f-954b-4811-92b6-0530d6f84c43>

Indirect Fire Infantryman Advanced Leader Course (ALC) is divided into three phases with PH 2 & 3 containing CMF 11 Common Infantry Training and CMF 11C Specific Training.

CMF 11 Common Infantry training includes: Land Navigation (day and night); Role of the Platoon Sergeant; Physical Fitness Instructor training, and Warrior Transition Unit Training

CMF 11C Specific Training includes: Forward Observer Procedures; Tactical Employment of Mortars; Fire Support Planning Development; Live Fire Exercise (LFX); FDC Procedures with the M16 Plotting Board (Basic and Advanced); FDC Procedures with the M95 Mortar Fire Control System; FDC procedures with the M32 LHMBBC; Live Fire Exercise without a Fire Direction Center; Mechanical Training with Mortars; and Examinations. All training conducted during CMF 11C specific training is conducted by IMLC certified instructors.

B. Purpose: Indirect Fire Infantryman Advanced Leader Course (ALC) provides NCO's selected for attendance with progressive and sequential leader, technical, and tactical training relevant to the duties, responsibilities, and missions they will perform in operational units after graduation. Training builds on experience gained in previous training and operational assignments.

5. Military Appearance:

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Students will comply with AR 670-1. Uniform deficiencies will be corrected at the soldier's expense. Students should bring sufficient funds to pay for any alterations.

6. NCOES Only: IAW Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education), the Army policy for the Army Physical Fitness Test (APFT) and height and weight standards for Soldiers to attend Professional Military Education (PME) in AR 350-1 has been revised. Effective 1 November 2012, Soldiers who are flagged for failure to pass the APFT or comply with Army height and weight standards are not eligible for selection, scheduling or attendance at the PME schools and courses.

Successful completion of the ACFT and height and weight screening are mandatory for course graduation. Soldiers attending will be administered an initial ACFT and height and weight screening. For PME courses with multiple phases, the initial ACFT and height and weight screening will be administered during the first phase of the resident course. One ACFT retest and/or height weight screening is allowed and will be administered no earlier than 7 and no later than 24 days after the initial failure of the ACFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course and will not be eligible to enroll in any PME course for 6 months after dismissal.

7. ACFT Height/Weight: Ht/Wt is part of inprocessing day. On day 3 the ACFT will be conducted for record and recored in DTMS. All students are expected to pass the ACFT. Students are also required to bring SSD2/DLC2 certificate as well as a copy of ERB showing they are 11C qualified.

A. All students must meet height and weight / body fat standards IAW AR 600-9.

B. Students will be measured for height and weight during in-processing. Those students exceeding the height and weight standards will be taped to determine their body fat percentage.

C. Students who subsequently fail to meet body composition standards of AR 600-9 after a re-screening will be removed from the course. That re-screening will be administered no earlier than seven days and no later than 24 days after the initial failure.

8. Physical Fitness Training:

Physical fitness training is an integral part of the course. The PT uniform will be the Army PT uniform (APFU). Physical training will be conducted a minimum of three (3) times per week. **Be prepared to conduct/lead PT sessions**

9. Physical Health:

A. Students reporting with a profile that prevents full participation (i.e. physical fitness training) in the course will be denied enrollment and returned to their units.

B. AA and AGR Soldiers with a permanent designator of P3 (one or more medical conditions that require significant limitation of military duty) or P4 (one or more medical condition of such severity as to drastically limit military duty) in their physical profile, must include a copy of the complete results of their MOS Medical Retention Board (MMRB) (includes DA Form 3349) when reporting for school IAW AR 350-1.

C. TPU (Battle Assembly)/traditional Soldiers with a permanent designator of P3 or P4 in their physical profile, as a minimum, must include a copy of the DA Form 3349 (MMRB results are pending) or the completed MMRB, if accomplished. Soldiers who have been awarded medical limitations by a MMRB or similar medical authority (IAW AR 40-501, chap 9), and allowed to retain their occupational classification will be eligible to attend appropriate courses and train within the limits of their profile, provided they can meet all course graduation requirements.

D. Any student on medications must bring a 30-day supply.

10. Equipment/Uniform Requirements:

See Enclosure. The Army Combat Uniform (ACU) w/Patrol Cap is the uniform for the course. Students traveling by commercial transportation are encouraged to keep a separate ACU and PFU in their possession in the event their baggage is misplaced during travel. **ASU dress uniform is required in the course.**

11. Contraband:

Do not bring personal firearms, fireworks, or illegal drugs to the course. Camp Shelby and U. S. Army regulation prohibit these items.

12. Transportation:

Students using commercial transportation must coordinate with this unit for transportation to Camp Shelby prior to their travel date.

A. Coordination can be made by calling:

(601) 558-2166 / 2907 / 2123 during duty hours Monday through Friday or by email at clinton.d.dillon.mil@army.mil or christopher.l.alcala.mil@army.mil

B. Students driving military vehicles should bring a government credit card.

C. All students should ensure that round trip accommodations are scheduled before departing their duty station.

D. Commercial lodging incurred during travel will be at the students own expense if lodging is less than 60 miles from Camp Shelby.

13. Orders, Requirements and Other Documents:

A. Your state is responsible for providing orders placing you on duty.

B. Students are responsible for insuring that their orders are correct and that they bring 2 copies. If orders are incorrect, students need to inform their units immediately.

C. Only SSG and promotable SGT's will attend. Completed BLC or equivalent course unless promoted prior to linkage to promotion. BNCOC / ALC phase I or SSD 2/DLC 2 must be completed before attending the course or the soldier will be sent home. If the student has completed BNCOC / ALC phase I, student must bring a copy of DA Form 1059 to in-processing.

D. No temporary profiles unless reason for profile is a result of injuries sustained due to participation in OEF / OIF /GWOT. Students must arrive at with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / GWOT.

E. DA Form 3349 signed by commander for permanent profiles.

F. Students must meet requirements outlined in AR 350-1, Army Training and Leader Development. Students, **in a "Wait" status**, must have a Pre-execution checklist, which can be found at <http://www.tradoc.army.mil/tpubs/TRADOCForms.htm>, completed and signed by commander. Students need a **valid CAC Card, and an ACTIVE AKO ACCOUNT**.

14. Pay:

Your unit will initiate request for pay (including travel) upon completion of the course.

15. Laundry Services/Post Exchange:

A free Laundromat is located on post for student use. Commercial laundry services are also available at student cost. A Post Exchange is available for uniform and personal

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item purchases. Students should bring approximately \$100 to support unforeseen expenses.

16. Location:

Camp Shelby is located ten (10) miles south of Hattiesburg, MS on Highway 49 South. The gate hours are: North Gate 0600-1800 everyday and the South Gate is open 24 hours a day.

17. Reporting In:

If you arrive at Camp Shelby before the start date, report to Building 3500 for information about lodging for the night. If you arrive after 1600 hours there will be instructions on the door. Contact Operations (601-558-2123) prior to arrival in order to make arrangements to be picked up at the airport or Hattiesburg bus station. Before you call, be sure to have your itinerary available in order to provide the operations cell with all of your flight/bus information. Students will be picked up at Gulfport and Laurel/Hattiesburg Airports ONLY. Personnel flying into Jackson or New Orleans airport will be required to provide their own transportation to and from the airport. Students traveling by POV must provide a valid driver's license, insurance, and registration papers to obtain a temporary vehicle pass for Camp Shelby. Quarters will be available at HQ 154th Regiment the evening prior to training for early arrivals. If you are going to be an early arrival, contact the Operations NCO or Course Manager to make arrangements.

18. Lodging:

Students are required to stay in the pay billets at no cost to the soldier. Linen will be provided; towels/washcloths will not.

19. Address:

HQ, 154th RTI
ATTN: (SFC JONES, JOSHUA C.)
11C30 ALC PH1 class # 000-00
BLDG. 3500 AVE "C"
CAMP SHELBY, MS 39407-5500

20. A strip map of Camp Shelby is provided as Enclosure 3.

Beau J. Graham
MSG, MSARNG
Chief Instructor, IN

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Enclosures:

1. Equipment List
2. Strip Map

ENCLOSURE 1

11C30 ALC REQUIRED CLOTHING AND EQUIPMENT LIST

Required Clothing/Equipment List

ASU's (2 inspections will be conducted during the duration of the course).

1. Clothing:

a. Boots, Combat	2 pr
b. Belt w/buckle	1 ea
c. Socks, cushion sole	6 pair
d. Patrol Cap	1 ea
e. OCP	3 sets
f. Beret	1 ea
g. Tan undershirt/underwear	6 ea
h. PT uniform w/running shoes (summer/winter)	1 ea
i. Gortex or Field Jacket (seasonal)	1 ea
j. Gloves, black (seasonal)	1 pair
k. Winter underwear (seasonal)	1 pair
l. Civilian clothing (off duty)	
m. Army Service Uniform (Complete, REQUIRED)	1 set

2. Personal Care Items:

a. Laundry bag (OD)	1 ea
b. Towel and washcloth	4 ea
c. Shower shoes	1 pr
d. Personal hygiene kit	1 ea
e. Polishing equip (shoes)	1 ea
f. Blanket, wool (OD)	2 ea

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- g. Sewing kit 1 ea
- h. Pad lock (key or combination) 2 ea

3. Classroom Materials:

- a. Pencil (No.2) 2 ea
- b. Pencil, mechanical (.05mm) 1 opt
- c. Pen, black ink 2 ea
- d. Notepad 1 ea
- e. Highlighter (any color) 1 ea
- f. Alcohol eraser pen
- g. Map pens

4. TA-50/Organizational Equip:

- a. Duffel bag (OD) 1 ea
- b. Wet weather gear (suit and/or poncho) 1 ea
- c. Helmet, ACH w/cover and band 1 ea
- LCE (belt & suspenders) or LBV with 1 ea
 - 1 canteen (cup & cover), first aid kit,
 - 2 ammo cases
- d. Waterproof bag 1 ea
- e. Large Field Pack (ruck sack) 1 ea
- f. Flashlight w/Red or Blue lens 1 ea
- g. Weapons Cleaning Kit 1 ea
- h. Compass 1 ea
- i. Sleeping Bag 1 ea

If you are short any of the required items, you need to contact your unit immediately.

IMPORTANT

YOU MUST HAVE AN ACTIVE AKO ACCOUNT, WITH AN ACTIVE USER NAME, USER PASSWORD AND CAN ACESSESS YOUR ACCOUNT USING YOUR CAC CARD. PLEASE KNOW YOUR CAC CARD PIN NUMBER.

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ENCLOSURE 3

REPORT TO BUILDING 3577

