



**Department of the Army**  
MISSISSIPPI ARMY NATIONAL GUARD  
2<sup>nd</sup> INFANTRY TRAINING BATTALION, 154<sup>th</sup> (RTI)  
3500 AVENUE C  
CAMP SHELBY, MS 39407-5500

REPLY TO ATTENTION OF

JFH-MS-RTI-IN

MEMORANDUM FOR SUAS (Raven) Operator Course Students, Class **000-00**

SUBJECT: Student Information Letter

1. The following information is provided to assist you in preparing for your stay with us as a student in the 2<sup>nd</sup> Infantry Training Battalion.

2. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

A.	Course Title and Number	SUAS (Raven) Operator Course
B.	Class Number	<b>000-00</b>
C.	Course Dates (Start and End)	<b>00000000 THRU 00000000</b>
D.	Host School	154 <sup>th</sup> RTI-MS
E.	School Code	998
F.	Report to	Building 3575
G.	Report Time/Date	<b>1300 hrs. 00000000</b>
H.	Reporting Uniform	Op Camouflage Uniform (OCP)
I.	Graduation Time / Date	<b>0900 hrs. /00000000</b>

3. Contact Information:

Course Manager:	SFC JONES	(601) 558-2123 Cell (601) 549-0306
Operations NCO:	SFC ALCALA	(601) 558-2907
BN Quality Assurance:	SFC DILLON	(601) 558-2166
Chief Instructor:	MSG GRAHAM	(601) 558-2308
Fax :		(601) 558-2613.
DSN for Cp Shelby:		(286)
Nights: 1800hrs-0600	CQ	(601) 558-2167

**4. PURPOSE AND SCOPE:** The purpose of this course is to train and certify personnel to operate the Raven Small Unmanned Aircraft System. This course provides training on the Small Unmanned Aircraft System (SUAS) in a classroom and field environment. Students will perform day and night operations, maintenance, and practical / tactical employment of the system. At the conclusion of the training program, students will be assessed on their ability to operate the SUAS system in a multitude of scenario based situations. The following is general information that will assist you in preparing for your course. POCs for the 2nd Infantry Training Battalion are listed below:

**5. COURSE PREREQUISITE:** Soldiers must be in the Army Reserve or Army National Guard. Enlisted rank must be E4 through E7; waivers required for Warrant Officers WO1 through WO4 and Officers O1 through O4. Soldiers must be assigned to a unit with MTOE authorized SUAS equipment. Student must not have a permanent or temporary profile that would interfere with the student's ability to launch, operate, or recover the aircraft. The student must be able to lift and throw 4.2 pounds for a distance of 15 feet, stand for long periods of time (2 hours), and have use of both hands. Student must be able to plot 8 digit grid coordinates on a map using a coordinate scale and protractor (GTA 5-2-12), and have a basic knowledge of computers (turn on/off programs, save data, operate keyboard and mouse). Student must meet accession PULHES standards for their DMOS, have 20/20 correctable vision and have normal color vision. **Student must have a GT score of 100 or higher.** NAC required.

**6. REPORTING INSTRUCTION:** Students **must report NLT 1300hrs on the report date** as listed on the C3 screen in ATRRS. Students reporting after normal duty hours (0700-1630) should contact the Course Manger at (601) 558-2123 to receive further instructions. Report to building 3575, room 101 wearing OCP for in processing. In processing begins at 1300 on the report date as shown on the C3 screen in ATRRS.

**7. TRANSPORTATION:** Contact Operations (601-558-2123) prior to arrival in order to make arrangements to be picked up at the airport or Hattiesburg bus station. Before you call, be sure to have your itinerary available in order to provide the operations cell with all of your flight/bus information. Students will be picked up at Gulfport and Laurel/Hattiesburg Airports ONLY. Personnel flying into Jackson or New Orleans airport will be required to provide their own transportation to and from the airport. Students traveling by POV must provide a valid driver's license, insurance, and registration papers for a POV inspection. **Transportation starts on the course start date only, there will be no early arrival pickups or housing, contact the Operations NCO or Course Manager to make arrangements. We will only provide airport transportation on the report date.**

- a. Operations..... (601) 558-2907 286-2907
- b. Course Manager.....(601) 558-2123 / (601) 549-0306
- c. Cadre Office.....(601) 558-2123

8. **QUARTERS/MEALS:** Quarters and meals are provided but due to the limited hours of operation of the DFAC and the course training hours as well as training location out in the training area it is highly advised that the soldier be on partial per diem.

9. **INPROCESSING:** All students will report for in-processing with the following items. Failure to produce the proper documentation within 72 hours for ADT courses and 3 days for IDT will result in the Soldier being released for failure to meet course prerequisites. Soldiers must meet the prerequisites of DA Pam 611-21 and bring all the items listed below:

- a. Pre-Execution Checklist signed by your Commander.
- b. Valid Military CAC ID card and pin number.
- c. Identification Tags.
- d. Valid AKO login and password for 1059 signature requirements.
- e. Copy of this LOI.
- f. Two copies of profile (if currently on profile).
- g. Medical Review Board results must accompany all P3/P4 profiles.
- h. Four copies of orders or a DD Form 1610.
- i. Copy of ERB.

10. **HT/WT:** IAW AR 350-1 Soldiers attending institutional training courses must meet the height and weight standards in AR 600-9. Soldiers that fail the initial height and weight will be administered the height and weight again after 7 days, those that fail a second time will receive a marginal DA Form 1059. Commanders/Commandants have the authority to deny enrollment or disenrollment Soldiers that are grossly obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or disenrollment of a course. Individual Soldier safety and the safety of the other Soldiers participating in the training must always be considered. When denial of enrollment or disenrollment from a course occurs, the first General Officer in the Soldier's chain of command will be notified and provided with the circumstances that resulted in the decision.

11. **ACFT:** IAW AR 350-1 Soldiers attending professional military education and functional training courses less than 8 weeks may require completion of the ACFT/APFT at the discretion of the commandant or commander. Therefore, **NO ACFT** will be administered. However, it is the Soldiers' responsibility to show up in a satisfactory physical condition.

12. **UNIFORM/EQUIPMENT:** Uniform will be prescribed per the training schedule and worn IAW AR 670-1. Each day students will be outdoors conducting Raven flight operations, therefore the items listed below will be needed:

- a. Cold Weather Gear (Seasonal)
- b. Wet Weather Gear
- c. Canteen or Camelback
- d. Sun Glasses
- e. SUN SCREEN

13. **ADDITIONAL INFORMATION:**

- a. Linen and blankets will be issued by the 154th Regiment supply. Sleeping bags are suggested but not issued.
- b. Bring adequate funds for personal needs.
- c. The main AAFES (PX) is located on Jackson Ave. approximately 1 mile from the Regiment.
- d. Unit telephone number: (601) 558-2123 / 2166
- e. Collect calls will not be accepted for any reason.
- f. Unit telephone numbers are provided for emergency calls only.
- g. Daily incoming/outgoing mail service will be provided at the following address:

Student's rank and name  
Course Attending  
Headquarters 154th Regiment  
3500 C Avenue  
Camp Shelby, MS 39407-5500

- h. Bring appropriate civilian attire for Commandant's/Commander's time.
- i. Military clothing sales store (MCSS) is located on Jackson Ave. in the PX, approximately 1 mile from the RTI.
- j. Alcoholic beverages, illegal drugs and firearms are prohibited.

14. **CONCLUSION:** We train to the Army Standard. Our objective is to continue to provide world class training and leader development that will prepare you to execute and sustain operations in support of Large Scale Combat Operations (LSCO).

**IMPORTANT**

JFH-MS-RTI-IN

SUBJECT: Information Letter for Students

**YOU MUST HAVE AN ACTIVE AKO ACCOUNT, WITH AN ACTIVE USER NAME, USER PASSWORD AND CAN ACESSESS YOUR ACCOUNT USING YOUR CAC CARD. PLEASE KNOW YOUR CAC CARD PIN NUMBER.**

**ENCLOSURE 3**

REPORT TO BUILDING 3575

