



Department of the Army
MISSISSIPPI ARMY NATIONAL GUARD
2nd INFANTRY TRAINING BATTALION, 154th (RTI)
3500 AVENUE C
CAMP SHELBY, MS 39407-5500

REPLY TO ATTENTION OF

JFH-MS-RTI-IN

DD MMM YYYY

MEMORANDUM FOR SUAS (RQ-28A) Operator Course Students, Class **000-00**

SUBJECT: Student Information Letter

1. The following information is provided to assist you in preparing for your stay with us as a student in the 2nd Infantry Training Battalion.

2. Congratulations, you have been selected to attend the following course at Camp Shelby, MS:

A.	Course Title and Number	SUAS (RQ-28A) Operator Course
B.	Class Number	000-00
C.	Course Dates (Start and End)	YYYYMMDD THRU YYYYMMDD
D.	Host School	154 th RTI-MS
E.	School Code	998
F.	Report to	Building 3575
G.	Report Time/Date	0900 hrs. YYYYMMDD
H.	Reporting Uniform	Op Camouflage Uniform (OCP)
I.	Graduation Time / Date	0900 hrs. YYYYMMDD

3. Contact Information:

Course Manager:	SSG TUCKER	(970) 355-4714
Operations NCO:	SFC HOFSTETTER	(601) 558-2907
BN Quality Assurance:	SFC DILLON	(601) 558-2166
Chief Instructor:	MSG OLIVER	(601) 558-2308
Fax :		(601) 558-2613.
DSN for Cp Shelby:		(286)
Nights: 1800hrs-0600	CQ	(601) 558-2167

4. PURPOSE AND SCOPE: The purpose of this course is to train and certify personnel to operate the Group I and Group II Small Unmanned Aircraft System (SUAS). This course provides training on the RQ-28A in a classroom and field environment. Students will perform day and night operations, maintenance, and practical/tactical employment of the system. At the conclusion of the training program, students will be assessed on their ability to operate the SUAS system in a multitude of scenario-based situations and pass two exams in order to attain the title of SUAS Operator. The following is general information that will assist you in preparing for your course. POCs for the 2nd Infantry Training Battalion are listed above.

5. COURSE PREREQUISITE: Soldiers must be in the Army Reserve or Army National Guard. Enlisted rank must be E4 through E7; waivers required for Warrant Officers WO1 through WO4 and Officers O1 through O4. Soldiers must be assigned to a unit with MTOE authorized SUAS equipment. Student must not have a permanent or temporary profile that would interfere with the student's ability to launch, operate, or recover the aircraft. The student must be able to stand for long periods of time (2 hours) and have use of both hands. Student must be able to plot 8-digit grid coordinates on a map using a coordinate scale and protractor (GTA 5-2-12) and have a basic knowledge of computers (turn on/off programs, save data, operate keyboard and mouse). Student must meet accession PULHES standards for their DMOS, have 20/20 correctable vision and have normal color vision. Student must have a GT score of 100 or higher. NAC required. Students must complete BUQ Level I & Level II training prior to attending the operator course. BUQ Level I & II training can be completed through the SUASMAN Database, URL: <https://sso.josce.mil/> (CAC required).

6. REPORTING INSTRUCTION: Students must report NLT 0900hrs on the report date as listed on the C3 screen in ATRRS. Students reporting after normal duty hours (0900-1630) should contact the Course Manger at (970) 355-4714 to receive further instructions. Report to building 3575, room 105 wearing OCP. In-processing begins at 0900 on the report date as shown on the C3 screen in ATRRS.

7. TRANSPORTATION: Contact Operations (601-558-2123) prior to arrival IOT make arrangements to be picked up at the Gulfport or Hattiesburg/Laural airports, or Hattiesburg bus station. Before you call, be sure to have your itinerary available IOT provide the operations cell with all your travel information. Students will be picked up at Gulfport and Laurel/Hattiesburg Airports ONLY. Personnel flying into any airport, not previously listed, will be required to provide their own transportation to and from the airport. Students traveling by POV must provide a valid driver's license, insurance, and registration papers for a POV inspection. Transportation starts on the course start date only, there will be no early arrival, pickups or housing prior to the check-in date. Contact the Operations NCO or Course Manager to make arrangements. We will only provide transportation on the report date.

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8. **QUARTERS/MEALS:** Quarters and meals are provided. Additionally, due to the limited hours of operation of the DFAC, the course training hours, as well as flight training in the training areas, it is highly advised that the soldier be on partial per diem.

9. **INPROCESSING:** All students will report to in-processing with the following items:

- a. Pre-Execution Checklist signed by your Commander.
- b. Valid Military CAC ID and pin number.
- c. Identification Tags.
- d. Valid AKO log-in and password.
- e. Copy of this LOI.
- f. Two copies of profile (if currently on profile).
- g. Medical Review Board results must accompany all P3/P4 profiles.
- h. Copy of orders or Travel Authorization
- i. DA Form 4187
- j. Copy of ERB. (AFT within last six months/ GT Score: 100+)
- k. Copy of BUQ Level I-II training completion certificate.

Failure to produce the proper documentation within 72 hours will result in the Soldier being released for failure to meet course prerequisites. Soldiers must meet the prerequisites of DA Pam 611-21 and bring all the items listed.

10. **HT/WT:** IAW AR 350-1 Soldiers attending institutional training courses must meet the height and weight standards IAW AR 600-9. Commanders/Commandants have the authority to deny enrollment or disenrollment of Soldiers that are grossly obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or disenrollment of a course. Individual Soldier safety and the safety of the other Soldiers participating in the training must always be considered. When denial of enrollment or disenrollment from a course occurs, the first General Officer in the Soldier's chain of command will be notified and provided with the circumstances that resulted in the decision.

11. **AFT:** IAW AR 350-1 Soldiers attending professional military education and functional training courses less than 8 weeks may require completion of the AFT at the discretion of the Commandant or Commander. Therefore, **NO AFT will be administered.** However, it is the Soldiers' responsibility to show up in a satisfactory physical condition.

12. **UNIFORM/EQUIPMENT:** Uniform will be prescribed per the training schedule and worn IAW AR 670-1. Most days, students will be outdoors conducting RQ-28A flight operations, therefore the items listed below will be needed:

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Daily items:

- a. OCP (x3)
- b. PC (boonie cover authorized for field training)
- c. Under shirt (x7)
- d. Under garments (x7)
- e. Socks (x7 or more)
- f. Hot / Cold Weather Gear (Seasonal)
- g. Canteen or Camelback
- h. Notebook
- i. Pen and pencil

Field Items:

- a. Wet weather gear
- b. Sun glasses
- c. SUN screen/Bug spray
- d. Head lamp w/ batteries
- e. Map pens and Protractor
- f. Ruck system (Assault pack minimum)
- g. FLC/TAP
- h. Camouflage paint (optional)

13. **ADDITIONAL INFORMATION:**

- a. Linen and blankets will be issued by the 154th Regiment supply. Sleeping bags are suggested but not issued.
- b. Bring adequate funds for personal needs.
- c. The main AAFES (PX) is located on Jackson Ave. approximately 1 mile from the RTI.
- d. Unit telephone number: (601) 558-2123 / 2166
- e. Collect calls will not be accepted for any reason.
- f. Unit telephone numbers are provided for emergency calls only.
- g. Daily incoming/outgoing mail service will be provided at the following address:

Student's rank and name
Course Attending
Headquarters 154th Regiment
3500 C Avenue
Camp Shelby, MS 39407-5500

- h. Bring appropriate civilian attire for Commandant's/Commander's time.
- i. Military clothing sales store (MCSS) is located on Jackson Ave. in the PX, approximately 1 mile from the RTI.

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j. Alcoholic beverages, illegal drugs and firearms are prohibited.

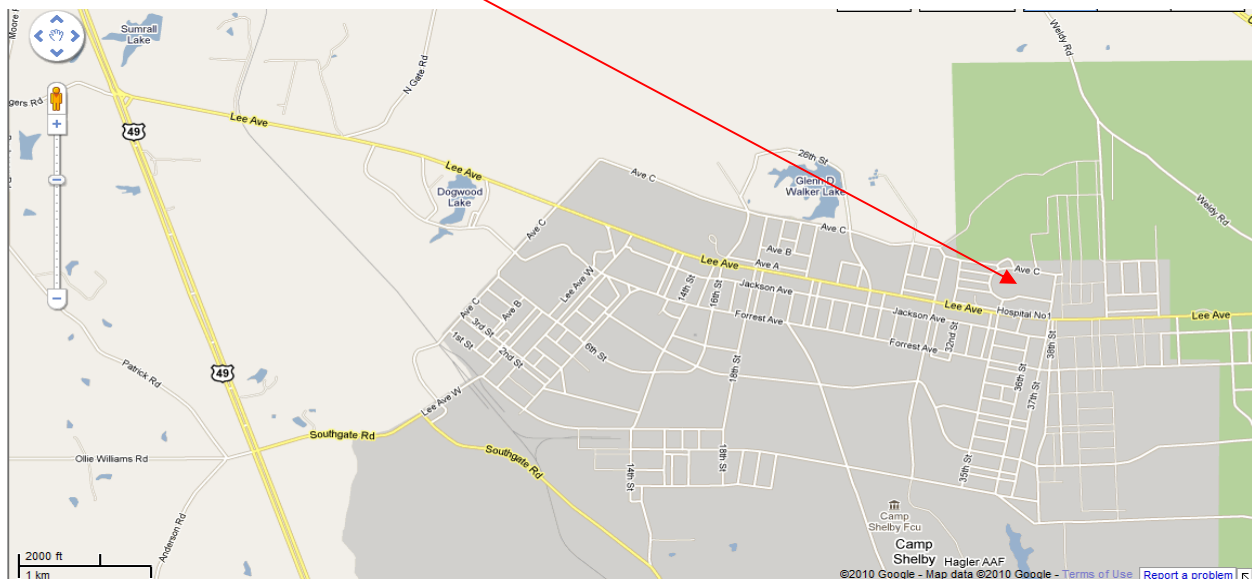
14. **CONCLUSION:** We train to the Army Standard. Our objective is to continue to provide world class training and leader development that will prepare you to execute and sustain operations in support of Large Scale Combat Operations (LSCO).

IMPORTANT

YOU MUST HAVE AN ACTIVE AKA ACCOUNT, WITH AN ACTIVE USER NAME, USER PASSWORD AND CAN ACCESS YOUR ACCOUNT USING YOUR CAC. PLEASE KNOW YOUR CAC PIN NUMBER.

ENCLOSURE 3

REPORT TO BUILDING 3575



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