



**DEPARTMENT OF THE ARMY**  
**MISSISSIPPI ARMY NATIONAL GUARD**  
154<sup>th</sup> Regiment (RTI), 3<sup>rd</sup> NCOA  
3500 C Avenue  
Camp Shelby, MS 39407-5500

JFH-MS-RTI-NCOA

01 JULY 2010

MEMORANDUM FOR Students in Army Basic Instructor Course (ABIC)

SUBJECT: Course Instructions

1. Congratulations on your selection to attend the Army Basic Instructor Course (ABIC). Your class number and dates can be found in ATRRS. The ABIC (train the trainer) is designed to teach you how to prepare and present quality instruction.
2. The following administrative information pertains to your class:
  - a. Place: Camp Shelby, MS, Building 3575, Classroom 111.
  - b. Report Date/Time: As shown in ATRRS
  - c. Graduation: End date in ATRRS
  - d. Uniform: ACU
  - e. Materials Required: Note taking material, 2" binder.
  - f. **Documents Required: These documents are required for enrollment in ABIC.**
    - **Completed TASS Pre-Execution checklist.**
    - **Most current (within last six (6) months) DA Form 705 from your unit showing a "Go" on APFT and weight-in.**
    - **DA For 5500 or 5501 if applicable. 2 sets of orders.**
  - e. Meals: Rations are furnished at no cost if SIK is authorized. AGR personnel will need a DA Form 4187 to stop ration's if meal card is needed.
  - f. Billeting: Soldiers living within 50 miles of Camp Shelby, MS 39407 will not be issued a barracks room. All other Soldiers will stay in a room that is provided for them.
  - g. Travel: POV is strongly recommended. Airline travelers will fly into the Gulfport (GPT) or Hattiesburg-Laurel Regional Airport (PIB). Please call ahead to be picked up at airport.

We are approximately 10 miles south of Hattiesburg, MS on US Hwy 49. South Gate is open 24 hours a day and will issue temporary passes. Random searches of vehicles ARE conducted. No weapons are allowed on post with the exception of duty law enforcement personnel. Direct questions to Camp Shelby Police Department at 601-558-2232.

3. A small AAFES Shopette/Clothing-Sales is located on the training center at Lee Avenue and 6<sup>th</sup> Street.

4. You are required to attend the entire course with no time missed. You will present three lessons. The first two presentations are for practice. The third lesson is a full 50 minutes lesson with a lesson guide you prepared. Both the presentation and prepared lesson outline is graded. One retest is allowed.

5. A training schedule for the course can be found on the website. You will notice that a lot of the course is set up for lesson preparation. This IS NOT free time. This is valuable time you will need to research, prepare, proof and rehearse your presentations. Graduation standard is the lesson you prepare must be able to be sent to anyone in the Army, and they can instruct effectively by your prepared lesson.

6. You will be allowed to leave Camp Shelby each evening after training has been completed for the day. You are not to visit the local establishment of "Roper's". This is a Country-n-Western Bar that has been placed on the Off-Limits list. If you are witnessed at this business, to include in the parking lot, you will be released from the course for "Failure to Obey a Lawful Order".